



Wilmington University International Student Transcript Policy

Wilmington University is dedicated to upholding inclusive admissions policies and maintaining accreditation with the United States Customs and Immigration Services. To balance this, international students have unique admission requirements. Below is the policy for international students submitting transcripts.

- 1. A transcript evaluation must be submitted in place of any international transcripts. Transcripts, or mark sheets, from another country cannot be used. The transcript evaluation is critical for application approval.**
 - 1.1. A transcript evaluation is a service paid for by the student that converts the credits earned overseas to the American standards used to make admissions decisions.
 - 1.1.1. Evaluations are only accepted from a [NACES accredited organization](#)
 - 1.2. Students applying for a Bachelor's degree program must have a general report completed of their high school transcripts.
 - 1.2.1. The evaluation must show the equivalent of a U.S. high school diploma earned.
 - 1.2.2. Any university credits taken overseas, must be evaluated course- by- course.
 - 1.2.3. 15 transferrable credit hours from a U.S. college or university will waive the requirement to submit an evaluation of international high school transcripts.
 - 1.3. Students applying for a Master's degree program must have a course- by- course evaluation of their overseas bachelor's transcripts.
 - 1.3.1. The evaluation must show the equivalent of a U.S. bachelor's degree conferral earned.
 - 1.4. Students applying for a Doctorate degree program must submit a course by course evaluation of both their bachelor's and master's transcripts.
 - 1.4.1. The bachelor's evaluation must show the equivalent of a U.S. bachelor's degree conferral earned.
 - 1.4.2. The master's evaluation must show the equivalent of a U.S. master's degree conferral earned.
 - 1.5. Please keep in mind that international transfer credits are subject to review by academic staff and that not all credits taken outside of the USA may be transferable into all programs.
 - 1.6. If the evaluation does not show the minimum enrollment requirement for the program, that application cannot go forward. However, there are several options.
 - 1.6.1. If there is additional completed coursework or another international degree that the evaluator could use to reassess and provide the necessary wording in the equivalency statement, this should be resubmitted to the evaluation company.
 - 1.6.2. If no additional course work was completed, consider enrolling in the [Interdisciplinary Studies program](#), completing the required courses for the bachelor's from Wilmington and then reapplying for the Master's degree. Wilmington University accepts up to 90 undergraduate credits in transfer, and a



Bachelor's degree is typically 120 credits. Please keep in mind that international transfer credits are subject to review by academic staff and that not all credits taken outside of the USA may be transferable into all programs.

2. Official Evaluations must be completed by the NACES company of your choosing using documents provided directly from a non-U.S. school. These evaluations are then sent directly to Wilmington University from the evaluation company.

3. Provisional Evaluations are evaluations completed by the NACES company of your choosing using documents provided by the student instead of transcripts sent directly by the international school.

3.1. Provisional evaluations can be used for conditional acceptance and are subject to the 2-semester timeline to provide an updated official evaluation that has been verified using official transcripts sent to the NACES company directly from the international school.

3.1.1. If an updated official evaluation is not received within 2 semesters of starting, a hold will be placed on your account and you will not be able to move forward with your coursework.

4. Unofficial Evaluations are submitted to us by the student. It does not matter if they are made with official or unofficial documents (a provisional evaluation), if they are submitted by the student they are unofficial.

4.1. Unofficial evaluations can be used for conditional acceptance.

4.1.1. If an official evaluation is not received within 2 semesters of starting, a hold will be placed on your account and you will not be able to move forward with your coursework.

5. U.S. College Transcripts

5.1. For full admission to Wilmington University, official transcripts from all previous colleges and universities must be submitted.

5.1.1. For a transcript to be considered official, the U.S. institution must send the transcript directly to Wilmington University. This can be done by sending a digital copy through a secure portal or with a sealed copy sent in the mail to the address below.

Wilmington University Office of Admissions
320 N. DuPont Hwy
New Castle, DE 19720

5.1.2. An unofficial copy can be submitted or uploaded by the student; this will work for conditional acceptance. If an official transcript is not received within 2 semesters of starting, a hold will be placed on your account and you will not be able to move forward with your coursework.

6. Transfer Credits

6.1. Please refer to the Wilmington University [transfer credit policy](#) for questions about how many credits can be transferred

6.2. Undergraduate transfer credits are evaluated by Wilmington University Transfer Credit Evaluation staff.



- 6.2.1. An official evaluation can only be completed when all official transcripts from previous institutions are submitted.
- 6.2.2. Please keep in mind that international transfer credits are subject to review by academic staff and that not all credits taken outside of the USA may be transferable into all programs.
- 6.3. Graduate transfer credits are evaluated by program chairs.
 - 6.3.1. An official evaluation can only be completed when all official transcripts from previous institutions are submitted.
 - 6.3.2. Please keep in mind that international transfer credits are subject to review by academic staff and that not all credits taken outside of the USA may be transferable into all programs.