Dear Prospective Graduate Student,

Thank you for your interest in the Wilmington University Masters in Administration of Justice Program. Admission to the degree program is a two step process. First, all admissions materials must be completed and on file in the Office of Admissions. Second, after receipt of these completed items, candidates for admission may be invited to campus for an interview based upon an evaluation of the documentation. Successful completion of these two steps results in admission to the University and the Masters in Administration of Justice Program.

The following items are included to assist you with the application process:

Program Brochure
Application for Graduate Admission
Two recommendation forms
Financial Aid Information
Application Instructions

Additionally, the following items must also be submitted:

A copy of your current resume
A statement of career goals (see instructions)
Official academic transcript(s) with degree conferral indicated
Completed writing assessment (contact Graduate Admissions for further details)

Any questions that you have concerning the admissions process should be directed to Graduate Admissions: Verlin Alexander (302) 356-6956 or Rebecca Lawton (302) 295-1142. Please feel welcomed to contact us if you have any questions concerning the program.

Sincerely,

Joseph P. Aviola
Assistant Professor and Program Chair
Administration of Justice and Homeland Security Programs
INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR THE MASTER OF SCIENCE IN ADMINISTRATION OF JUSTICE PROGRAM

Please submit the following materials to complete the first step of the admission process to:

Wilmington University
Office of Graduate Admissions
31 Read’s Way
New Castle, DE 19720

1. A completed Application for Graduate Admissions with a $35.00 non-refundable application fee.

2. Two Letters of Recommendation sent directly to the Office of Graduate Admissions from the evaluators. One must be from a full-time faculty member from previous academic coursework.

3. A Statement of Goals responding to: “Why do you want to pursue a degree in Master of Science in Administration of Justice?” This should not be more than two typed pages and not less than one typed page.

4. Official transcripts from all previously attended colleges and/or universities. Official transcripts are to be sent directly to the Office of Graduate Admissions. Transcripts must be official, indicating the college or university seal, in a sealed envelope.

5. A copy of a current resume.

6. The completed Criterion online writing assessment. Graduate Admissions will send instructions for writing assessment upon receipt of application.

After all admission materials have been received, the Office of Graduate Admissions will forward the completed applicant file to the Administration of Justice Program to begin the second step of the admission process.

7. The applicant’s file is reviewed and evaluated by the Administration of Justice Program.

8. Qualified applicants will be scheduled for an interview. An applicant cannot enroll in classes prior to completing this interview.

9. All information is kept in strict confidence. Information requested on ethnicity and gender is gathered to enable Wilmington University to comply with its Equal Opportunity obligations and will not be used to discriminate against individuals.

10. Criminal Justice faculty review all application materials and interview information to determine the candidate’s academic readiness as well as personal maturity factors and career goals.
<table>
<thead>
<tr>
<th>Dates</th>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>September 10, 11 – 24, 25 2011</td>
<td>MAJ 6609 Violent Crime</td>
</tr>
<tr>
<td>September 10, 11 – 24, 25 2011</td>
<td>MAJ 7001 Terrorism</td>
</tr>
<tr>
<td>October 8, 9 – 22, 23 2011</td>
<td>MAJ 6604 Technology and Modern Policing*</td>
</tr>
<tr>
<td>October 8, 9 – 22, 23 2011</td>
<td>MAJ 6611 Victimology</td>
</tr>
<tr>
<td>November 5, 6 – 20, 21 2011</td>
<td>MAJ 6619 Forensic Behavior Analysis</td>
</tr>
<tr>
<td>December 3, 4 – 17, 18 2011</td>
<td>MAJ 7002 Legal Aspects of Homeland Security</td>
</tr>
<tr>
<td>December 3, 4 – 17, 18 2011</td>
<td>MAJ 6613 Mental Health and the Law</td>
</tr>
<tr>
<td>January 7, 8 – 21, 22 2012</td>
<td>MAJ 6605 Supervision and Management</td>
</tr>
<tr>
<td>January 7, 8 – 21, 22 2012</td>
<td>MAJ 6612 Drugs and Society</td>
</tr>
<tr>
<td>February 4, 5 – 18, 19 2012</td>
<td>MAJ 7000 Cont Issues in Homeland Security</td>
</tr>
<tr>
<td>March 3, 4 – 17, 18 2012</td>
<td>MAJ 6614 Addiction Studies</td>
</tr>
<tr>
<td>March 3, 4 – 17, 18 2012</td>
<td>MAJ 6603 Managing Diversity*</td>
</tr>
<tr>
<td>April 14, 15 – 28, 29 2012</td>
<td>MAJ 6602 Criminal Justice Ethics*</td>
</tr>
<tr>
<td>May 5, 6 – 19, 20 2012</td>
<td>MAJ 7003 Risk Assessment and Management</td>
</tr>
<tr>
<td>May 5, 6 – 19, 20 2012</td>
<td>MAJ 6615 Therapeutic Strat for CJ Offenders</td>
</tr>
<tr>
<td>June 9, 10 – 23, 24 2012</td>
<td>MAJ 6610 White Collar Crime</td>
</tr>
<tr>
<td>July 7, 8 – 21, 22 2012</td>
<td>MAJ 6616 Judicial Procedure</td>
</tr>
<tr>
<td>August 4, 5 – 18, 19 2012</td>
<td>MAJ 6608 Police Executive Leadership</td>
</tr>
</tbody>
</table>

* core courses
Distance Learning Courses 2011-2012

Fall 2011 Block I

MAJ 6600 Criminological Theory*
MAJ 6603 Managing Diversity*
MAJ 6614 Addiction Studies
MAJ 6610 White Collar Crime
MAJ 7001 Terrorism

Fall 2011 Block II

MAJ 6602 Criminal Justice Ethics*
MAJ 6633 Research Methods in Criminal Justice*
MAJ 6615 Therapeutic Strategies for CJ Offenders

Spring 2012 Block I

MAJ 6604 Technology and Modern Policing*
MAJ 6608 Police Executive Leadership
MAJ 7003 Risk Assessment and Management
MAJ 6611 Victimology

Spring 2012 Block II

MAJ 6606 Crisis Management
MAJ 6613 Mental Health and the Law
MAJ 7001 Terrorism
MAJ 6601 Typologies of Crime
MAJ 6616 Judicial Procedures

Summer 2012 Block I

MAJ 6605 Supervision and Management
MAJ 6607 Workplace Law and Liability
MAJ 6609 Violent Crime
MAJ 7002 Legal Aspects in Homeland Security

Summer 2012 Block II

MAJ 7000 Contemporary Issues in Homeland Security
MAJ 6612 Drugs and Society
MAJ 6610 White Collar Crime

Wednesday Night classes 5:30p – 10:30p

Fall 2011 Block I

MAJ 6607 Workplace Law and Liability

Fall 2011 Block II

MAJ 6606 Crisis Management

Spring 2012 Block I

MAJ 6633 Research Methods in Criminal Justice*

Spring 2012 Block II

MAJ 6600 Criminological Theory*

Summer 2012 Block II

MAJ 6618 Contemporary Issues in Corrections
WILMINGTON UNIVERSITY

APPLICATION FOR GRADUATE ADMISSION

Wilmington University is fully accredited by the Middle States Association of Colleges and Secondary Schools. Wilmington University admits students of any race, creed, and national or ethnic origin. Return this application with a check made payable to Wilmington University for the non-refundable application fee of $35.00. Information for all sites concerning campus security programs, recommended personal safety practices, the authority of college Public Safety Officers, campus disciplinary procedures, and campus crime statistics for the most recent three year period can be found online at www.wilmu.edu/security or may be requested from the Wilmington University Office of Public Safety at (302) 356-6921.

ADMISSIONS INFORMATION

Today’s Date:

Expected Entrance Term:  □ Fall I  □ Fall II  □ Spring I  □ Spring II  □ Summer I  □ Summer II

Expected Entrance Year:  □ 2010  □ 2011  □ 2012

Social Security Number:

Name: (First)  (Middle)  (Last/Family)

Other name which may appear on transcript:

Address:

City:  Number and Street  State:  Apartment No.  Zip Code:

Home Telephone 1: ( )  Cell Telephone 2: ( )  Email Address:

Have you ever been convicted of a felony?  □ Yes  □ No

If yes, please attach a description outlining the type of offense, the circumstances of the offense, and the date you were convicted.

SELECT ONE PROGRAM OF STUDY:

□ Non-Degree

Online Degree Programs
□ Administration of Justice
□ Business Administration (MBA)
□ Career and Technical Education
□ ESOL Literacy Certification
□ Homeland Security: Information Assurance
□ Homeland Security: Organizational Leadership
□ Homeland Security: Safety and Security
□ Information Systems Technologies: Information Assurance

College of Education

Master of Arts in Teaching
□ Secondary Teaching: Grades 7-12
□ Secondary Teaching: Grades 7-12 (Non-Certified)

Master of Education
□ Applied Technology in Education
□ Career & Technical Education
□ Elementary Education: Grades K-6
□ Elementary Studies (Non-Certified)
□ Elementary Special Education
□ Elementary Special Education (Non-Certified)
□ Elementary Special Education (Administrative)
□ ESOL Literacy
□ Instruction: Gifted & Talented
□ Instruction: Teaching & Learning
□ Instruction: Teacher of Reading
□ Reading
□ School Counseling (Elementary & Secondary)
□ School Counseling (Non-Certified)
□ School Leadership
□ Course of Study in Education

Certificate of Advanced Study
□ Applied Technology in Education
□ Economics for Educators
□ Gifted & Talented Education
□ Reading

Doctor of Education

Educational Innovation and Leadership
□ Educational Leadership (P-12)
□ Organizational Leadership
□ Higher Educational Leadership

College of Health Professions

RN License #  exp.

Master of Science in Nursing
□ Adult/Gerontology Nurse Practitioner
□ Family Nurse Practitioner
□ Nursing Leadership: Educator

□ Nursing Leadership: Executive Practice
□ Nursing Leadership: Legal Nurse Consultant

Post-Baccalaureate Certificate
□ Legal Nurse Consultant

Post-Master’s Certificate
□ Adult/Gerontology Nurse Practitioner
□ Family Nurse Practitioner
□ Nursing Educator
□ Nursing Executive

Dual Degree MSN
□ Leadership: MSN & MS in Management in Health Care Administration
□ Leadership: MSN & MBA in Health Care Management

College of Social and Behavioral Sciences

Master of Science
□ Administration of Human Services
□ Administration of Justice
□ Administration of Justice: Leadership & Administration
□ Administration of Justice: Criminal Behavior
□ Administration of Justice: Homeland Security (McGuire location only)
□ Community Counseling

Post-Master’s Certificates
□ Child and Family Counseling
□ Homeland Security
□ Mental Health Counseling

College of Technology

Master of Science
□ Information Systems Technologies: Corporate Training Skills
□ Information Systems Technologies: Information Assurance
□ Information Systems Technologies: Internet & Web Page Design
□ Information Systems Technologies: Management & Management Information Systems
**Admissions Information (continued)**

Initial Status:  
- New Student  
- Transfer  
- Return After One Year  
- Re-Entry (Graduated Once)  
- Continuing Education

Enrollment Type:  
- Full-Time  
- Part-Time

Previously Applied:  
- Yes  
- No  
Previously Attended:  
- Yes  
- No

Access Campus:  
- New Castle (Wilson Graduate Center)  
- Dover  
- Dover Air Force Base  
- Georgetown  
- Joint Base McGuire-Dix-Lakehurst  
- Burlington  
- Cumberland  
- Distance Learning

Attendance Type:  
- Day  
- Evening  
- Day and Evening  
- Distance Learning  
- Other

**Demographics (please complete the following)**

Date of Birth (mo/day/yr):  

Gender:  
- Male  
- Female  
Marital Status:  
- Single  
- Married
Veteran Status:  
- Yes  
- No

Military Status:  
- Active Duty  
- National Guard  
- Reserves  
- Veteran  
- Not Applicable

Military Branch:  
- Air Force  
- Army  
- Coast Guard  
- Marine Corps  
- Navy

Employment Status:  
- Full-Time  
- Part-Time  
- Self-Employed  
- Unemployed  
- Other

Ethnicity (optional):  
- Hispanic  
- Non resident Alien  
- Hispanics of any race

For Non-Hispanics Only:  
- American Indian or Alaskan Native  
- Asian  
- Black or African American  
- Native Hawaiian or Other Pacific Islander  
- White  
- Two or more races

Are you a citizen of the United States?  
- Yes  
- No

If No, complete the information below.

Residency Status:  
- Permanent Resident (submit copy)  
- Green Card Holder (submit copy)

All International Students must comply with the Bureau of Citizenship and Immigration Services regulations. Please contact the International Student Contact at the Wilson Graduate Center for a complete listing of all materials required for International Student Admissions.

Country of Citizenship:  

Country of Birth:  

Overseas Address:  

Will you require an F-1 visa to study at Wilmington University?  
- Yes  
- No

Are you transferring from another college in the United States?  
- Yes  
- No

What type of visa do you have?  
- F-1 (Student in Academic Program)  
- F-2 (Spouse or Child of F-1)  
- J-1 (Exchange Student)  
- H-1 (Temporary Worker)  
- H-4 (Spouse or Child of H-1)  
- A-1 (Ambassador Diplomat or Immediate Family)  
- A-2 (Foreign Government Official or Immediate Family)  
- B-2 (Business Visitor)  
- R-1 (Religious Worker)  
- R-2 (Spouse or Child of R-1)  
- Other___________ (specify type)

**Previous Academic Information**

List all colleges/universities previously attended. List undergraduate experience first, then graduate. Please list professional schools and certifications last. Please have official transcripts from all institutions listed below forwarded directly from the school to Wilmington University.

<table>
<thead>
<tr>
<th>Institution</th>
<th>City/State</th>
<th>Dates Attended</th>
<th>Credits Earned</th>
<th>Degree Earned</th>
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<tbody>
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<td>1.</td>
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</tbody>
</table>
Academic Awards:

Do you plan to apply for Financial Aid?  ☐ Yes  ☐ No  
If yes, contact Student Financial Services at (302) 356-4636 for Financial Aid support and planning.

CONTACT AND EMPLOYER INFORMATION

Emergency Contact Person:  Phone Number: (               )

1. (Current Employer)  
   Company Name  Telephone  Address  
   Position Held:  From:  To:  
   Description of Duties:

2.  
   Company Name  Telephone  Address  
   Position Held:  From:  To:  
   Description of Duties:

3.  
   Company Name  Telephone  Address  
   Position Held:  From:  To:  
   Description of Duties:

ACADEMIC & PROFESSIONAL REFERENCES

Name:  Position Held:  
Street Address:  City/ State:  Zip Code:  

Name:  Position Held:  
Street Address:  City/ State:  Zip Code:  

Name:  Position Held:  
Street Address:  City/ State:  Zip Code:  

STATEMENT OF GOALS & OBJECTIVES

Applicants for the Doctor of Business Administration, Doctor of Education, M.S. in Community Counseling, M.S. in Administration of Justice, M.S. in Human Services, and M.S. in Nursing programs should refer to the program specific application packet for a preformatted form and follow the instructions provided.

All other graduate applicants: Why have you decided to enter the Graduate Program at this time?
Wilmington University wants to help you achieve your educational goals. Your answers to this survey will assist us in understanding our students and their needs and will be kept confidential.

What is the highest level of education attained by your mother and/or father?
- High School Diploma/GED
- Bachelor’s Degree
- Master’s Degree
- Doctorate Degree
- Not Applicable

How many hours per week do you plan to work while attending Wilmington University?
- None
- 1-10
- 11-20
- 21-30
- 31-40
- 41 or more

Of all the colleges you considered for graduate study, would you describe Wilmington University as your:
- 1st choice
- 2nd choice
- 3rd choice
- 4th choice or lower

Thank you for taking the time to complete this survey.

How do you plan on funding your education at Wilmington University? (Check all that apply.)
- Parents/family
- Employment
- Employer tuition remission
- Personal Savings
- Scholarships
- Spouse's Income
- Student Loans (Perkins, Federal Direct, etc.)
- Social Security Benefits
- Other Loans
- Veteran's Benefits

Which of the following factors influenced your decision to apply to Wilmington University? (Check all that apply.)
- Academic reputation of the University
- Cost
- Availability of my major
- Availability of financial aid
- Location
- Advice of parents or relatives
- Size
- Advice of high school counselors or teachers
- Open admissions
- Contact with University representatives
- Advice of someone who attends (or attended) the University
Admission Checklist

1. Complete the Wilmington University Application for Graduate Admission, including statement of goals, and submit it with the required, non-refundable $35.00 application fee.

2. Have official transcripts from all previously attended regionally accredited institutions of higher education sent directly from the institution to the Graduate Admissions Office at Wilmington University’s Wilson Graduate Center.

3. Applicants for the Doctor of Business Administration, Doctor of Education, M.S. in Community Counseling, M.S. in Administration of Justice, M.S. in Human Services, M.S. in Homeland Security and M.S. in Nursing programs must submit recommendations before consideration for admission.

4. Interview or attend a Program Planning Conference with a Graduate Admissions Associate or Faculty Coordinator.

5. Complete a writing sample, as defined by the appropriate academic department.

6. Send application materials to:

Wilmington University
Office of Graduate Admissions
31 Read’s Way
New Castle, DE 19720
(302) 356-INFO (4636)

I understand that in the course of my association with Wilmington University, I will be given the opportunity to participate in many college activities, including practicum, internships, field trips and special events. I hereby agree to assume all risks of injury, loss or damage to my person or property, while engaged in the aforementioned activities or in going to or returning from same.

I understand that Wilmington University has the authority to withdraw my privilege of admission, enrollment, and/or graduation for academic, disciplinary, legal or other reasons deemed sufficient.

I understand that inappropriate, harmful, and/or illegal activity is not permitted on the premises of Wilmington University. I give Wilmington University permission to define such behavior. Such behavior will be addressed at the discretion of Wilmington University and, if deemed necessary, be reported to legal authorities, employers, and/or professional organizations. I understand that this type of behavior may result in immediate expulsion.

In accordance with the Family Educational Rights and Privacy Act, students have the following rights: 1) Right to inspect and review student’s record; 2) Right to seek amendments to record; 3) Right to consent to disclosure; and 4) Right to file a complaint. These four rights are fully defined in the University catalog and/or on the University website.

Wilmington University is authorized to disclose student information without consent when information is designated as “Directory Information” in the following situations: to school officials with legitimate educational interest; to an alleged victim of a crime of violence; to officials of another institution where students seek to enroll; when Comptroller General of the United States, Secretary of Education, and/or state or local educational authorities requests student information; in connection with financial aid for which student has applied; to accrediting agencies; to comply with judicial order or subpoena; and in connection with a health or safety emergency. For a complete list of the items that are considered “Directory Information” please consult the University catalog or the University website.

We, the signatories to this application, understand the financial obligations associated with the admission to and enrollment in Wilmington University and assume responsibility for full payment of all fees. We understand the University’s withdrawal and refunds policy.

I have enclosed the required non-refundable admission fee of $35.00.

I agree and authorize Wilmington University to publish, for public relations purposes, any photograph(s) in which I appear.

I agree that all of the information provided above has been answered fully and correctly. Omission or falsification of information may be grounds for dismissal.

Date

Applicant’s Signature

Parent/Guardian Signature (if applicant is a minor)

For additional information, please call us Toll Free at 1-877-967-5464 or visit us online at www.wilmu.edu

04/10
PART A: To be completed by applicant (Please print or type)

NAME: __________________________________________

LAST    FIRST    MIDDLE INITIAL

SSN: __________________________________________ (optional)

GRADUATE PROGRAM: __________________________

DEGREE: __________________________

INSTRUCTIONAL SITE: __Wilson Graduate Center

__Dover

__Dover Air Force Base

__Georgetown

__New Castle

I understand my right under the U.S. Family Education Rights and Privacy Act of 1974 to review confidential appraisals placed in my file that are submitted with reference to admissions to a graduate or other school.

I do □ do not □ waive my right to review this recommendation.

________________________________________  __________________________
SIGNATURE OF APPLICANT                  DATE

PART B: To be completed by the evaluator

<table>
<thead>
<tr>
<th></th>
<th>Below Average</th>
<th>Average Middle</th>
<th>Above Average</th>
<th>Outstanding Next 10%</th>
<th>Truly Exceptional Top 5%</th>
<th>Not Observed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Written Communication</td>
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<td>Oral Communication</td>
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<td>Analytical Skills</td>
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<td>Ability to Work with Others</td>
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<td>Leadership Potential</td>
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<td>Technical Expertise</td>
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<tr>
<td>Maturity and Emotional Stability</td>
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</tbody>
</table>

Based on your assessment, indicate the strength of your overall endorsement by placing an “x” along the scale.

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<tbody>
<tr>
<td>Not Recommended</td>
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<tr>
<td>Recommended with Some Reservation</td>
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<tr>
<td>Recommended</td>
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<tr>
<td>Highly Recommended</td>
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</table>

(Please Complete Page 2)
STATEMENT: Please Complete on the applicant’s aptitudes

I. What do you consider to be the applicant’s strengths?

II. Comment on any areas that need further development.

____________________________________     ____________________________________
SIGNATURE         DATE

____________________________________________________________________________________________________________
NAME AND POSITION (Please Print or Type)

____________________________________________________________________________________________________________
INSTITUTION
PART A: To be completed by applicant (Please print or type)

NAME: ________________________________

LAST FIRST MIDDLE INITIAL

SSN: _______________________________(optional)

GRADUATE PROGRAM: _______________

DEGREE: __________________________

INSTRUCTIONAL SITE: __Wilson Graduate Center

__Dover Air Force Base

__Dover

__Georgetown

__New Castle

I understand my right under the U.S. Family Education Rights and Privacy Act of 1974 to review confidential appraisals placed in my file that are submitted with reference to admissions to a graduate or other school.

I do □ do not □ waive my right to review this recommendation.

____________________________________________  ______________________________
SIGNATURE OF APPLICANT                      DATE

PART B: To be completed by the evaluator

<table>
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<tr>
<th></th>
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<th>Average</th>
<th>Above Average</th>
<th>Outstanding</th>
<th>Truly Exceptional</th>
<th>Not Observed</th>
</tr>
</thead>
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<tr>
<td></td>
<td>Lowest 40%</td>
<td>Middle 20%</td>
<td>Next 25%</td>
<td>Next 10%</td>
<td>Top 5%</td>
<td>Observed</td>
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<tr>
<td>Written Communication</td>
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</tbody>
</table>

Based on your assessment, indicate the strength of your overall endorsement by placing an “x” along the scale.

Not Recommended Recommended with Some Reservation Recommended Highly Recommended

(Please Complete Page 2)
STATEMENT: Please Complete on the applicant's aptitudes

I. What do you consider to be the applicant's strengths?

II. Comment on any areas that need further development.

____________________________________     ____________________________________  
SIGNATURE         DATE

____________________________________________________________________________________________________________

NAME AND POSITION (Please Print or Type)

____________________________________________________________________________________________________________

INSTITUTION