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| Description:  This workshop provides a deeper investigation in the Tests, Surveys and Pools tool in Blackboard. Surveys gather information from students without grading, are anonymous, and results can be downloaded with an aggregated report. The Pools option builds tests from a publisher’s download or a final test can be built from multiple tests.  Duration:  1 hour    Format of workshop  F2F and Online | Objectives:   * Evaluate options to gauge student’s opinion by creating surveys in a Bb course * Investigate the steps to download a publisher’s test to the Pools Bank in Blackboard * Analyze test question types to measure knowledge * Create a test using the Pools Bank, reuse questions * Create a test using random pool blocks * Deploy tests or surveys in your course |

**Agenda**

I. Welcome

a. Attendance Sign-in

b. Instructor Introduction

II. Demonstration

1. Demonstrate the Survey Tool
2. Demonstrate how to get access to a publisher’s test bank. You must request access to download a publisher’s test bank
   1. [Pearson’s Instructor Resource Center!](https://www.pearsonhighered.com/instructor-access-request/terms-and-conditions.html?productCode=pearsonhighered)
   2. [Cengage Higher Ed](https://login.cengage.com/cb/login.htm)
   3. If your request is approved, you will be sent an access code along with detailed instructions on how to login.
3. Export several tests to reuse in another course
4. Import several tests in a new course
5. Import test bank to Blackboard, or import multiple tests to Bb
6. Reuse Test Questions
7. Create a test using Random Pool Blocks

III. Activities

1. Create and deploy a survey to a weekly content area
2. Download survey results
3. Create a test from pool bank to a weekly content area
4. Create a test using random pool blocks
5. Deploy tests

VII. Contact EdTech@wilmu.edu for support