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| Description:  Online group work poses challenges for instructors and students for a number of reasons, including differing technology skills, variances in team member participation, as well as logistics such as time and schedule conflicts. In this workshop you will learn how to address those challenges by building a list of strategies, current resources and models to facilitate the design and development of group work in an online course.  Duration:  1 hour    Format of workshop  F2F and Online | Objectives:   * Evaluate models and processes that support effective group work * Develop a toolkit of resources for designing and facilitating online group work |

**Agenda**

1. Welcome and Introduction
   1. Welcome to the workshop
   2. Introduction of the presenter
2. Purpose of workshop
   1. Instructors often struggle with the processes and purposes of group work and group assessment in online courses, despite their value as forms of learning. This workshop aims to help develop a clear understanding of when, why and how to use group work and group assessment.
3. What is group work?
   1. Formal group work and group assessment
   2. Informal learning groups
4. Why we need group work in online learning?
   1. The future is collaboration
5. How to do group work
   1. Essential strategies
6. Moderating group work – a checklist for online instructors
   1. Facilitator?
   2. Instructor/Teacher?
   3. Content Expert?
7. Online Collaboration Tools for Group Learning
   1. [MindMeister](https://www.mindmeister.com/)
   2. [Google Docs](https://www.google.com/docs/about/)
   3. [Skype](https://www.skype.com/en/)
   4. [Collaborate Ultra](https://en-us.help.blackboard.com/Collaborate/Ultra)
8. How to evaluate the group work
   1. Same as evaluating individual work
   2. Assess group final product (e.g., design, report, presentation)
   3. Assess group processes (e.g., ability to meet deadlines, contribute fairly, communicate effectively)
   4. Both
   5. Contact [edtech@wilmu.edu](mailto:edtech@wilmu.edu) for any questions you have about this workshop.