Attendance Policy — Fall 2012 Implementation

Dear ~Title~ ~FacultyLastName~:

Thank you for submitting attendance data in the WebCampus portal.

Because of absences from the first two class meetings, the following student has been dropped from ~CourseName~ (~CourseNumber~):

~StudentFirstName~ ~StudentLastName~, ~StudentID~

If you feel that this student was dropped in error, please contact the Office of the Registrar at (302) 356-6930. Should the student contact you with questions, please refer him or her to the Office of the Registrar.

Sincerely,

Elizabeth P. Jordan
Registrar