

WILMINGTON UNIVERSITY

2010 PETITION FOR DEGREE(S) FORM

Both sides of this form must be completed in order to receive a diploma. See Eligibility Criteria on page 2 of this form.
You will receive information about your graduation eligibility through your personal wilmu.edu e-mail account.
Please make sure it has been activated and check it regularly.

PERSONAL INFORMATION

STUDENT FACULTY/FULL-TIME STAFF

PRINT your legal name EXACTLY as it should appear on your diploma and in the Commencement Program:

Your Name: _____ Student ID # _____
First Middle Last

Street Address: _____ Apt. No. _____
DO NOT USE P.O. BOX

City, State, Zip: _____

Home Phone () _____ Work Phone () _____

Name and Relationship of Relative(s) graduating as a Doctoral, Graduate, or Undergraduate with you and participating in the ceremony:

ACADEMIC INFORMATION

Degree Sought: Associate Degree Bachelor's Degree Master's Degree Doctoral Degree

Major _____

Minor _____

Master's and Doctoral Degree Candidates Only:

List prior degrees you earned and the institution which awarded this degree.
This information will be listed in the Commencement Program.

_____ Degree Earned _____ College or University

_____ Degree Earned _____ College or University

The following information is for graduation statistical purposes:

Employer _____ Job Title _____

Spouse's Name _____ Number of Children _____ Number of Grandchildren _____

Relatives who previously earned a degree from Wilmington University: (List name and relationship)

1. Name _____ Relationship _____

2. Name _____ Relationship _____

COMMENCEMENT INFORMATION

Term expected to complete degree

Check One: Summer I 2009 Fall I 2009 Spring I 2010
 Summer II 2009 Fall II 2009 Spring II 2010

I will be able to attend Commencement. Height _____ft _____in Weight _____lbs. (must be filled in)

CHECK ONE IF ATTENDING: January 31, 2010 Undergraduate and Graduate Ceremony Chase Center Wilmington, DE
 May 16, 2010 Undergraduate and Graduate Ceremony Chase Center Wilmington, DE
 May 10, 2010 Undergraduate and Graduate Ceremony Delaware Tech CC Georgetown, DE

I will not be able to attend Commencement.

Signature _____ Date _____

When faxing or mailing, it is the student's responsibility to make sure the form is received by the due date.

[Turn to reverse side for more details and address]

Please see www.wilmu.edu/graduation

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ELIGIBILITY CRITERIA

- You should contact your academic advisor or program coordinator to confirm your eligibility for graduation.
- Graduate students who are required to complete a dissertation, thesis, practicum, or project are required to complete this requirement to be eligible for graduation even if all courses have been successfully completed.
- Any transfer credits, credit by competency based evaluation, and credit through challenge exams must be completed and recorded on your official transcript in order to qualify you for graduation and commencement.

If you complete all requirements by the end of:	SUMMER 2009	FALL 2009	SPRING 2010
You may be eligible to attend Commencement in:	January 2010	January 2010	Spring 2010
To receive degree completion statement (conferral), a Petition for Degree form must be received by:	September 30, 2009	January 29, 2010	May 27, 2010
To avoid late fee, you must submit a Petition for Degree form by:		October 30, 2009	January 29, 2010
To attend 2010 ceremonies, your form must be received by:		December 4, 2009	April 2, 2010

This form must be submitted whether or not you intend to participate in the Commencement ceremony. In order to be eligible to receive your diploma and/or participate in Commencement with your graduating class, you are required to complete all program and degree requirements no later than the end of the semester prior to the next Commencement.

Please see www.wilmu.edu/graduation

FEE AND PAYMENT INFORMATION

\$75.00 Graduation Fee (non-refundable) is required upon submission of this form.

Every graduating student also receives a complimentary DVD of Commencement.

\$35.00 Late Payment Fee in addition to the Graduation Fee (non-refundable) if this form is submitted after the deadline listed above.

Check or Money Order Enclosed: (Payable to Wilmington University)

Credit Card: (complete requested information and sign)

Type: VISA MasterCard Discover American Express

CC # _____ Exp. Date _____

Print name (Account cardholder)

Signature (Account cardholder)

DIPLOMA AND TRANSCRIPTS

Wilmington University will not release diplomas or academic transcripts until all academic requirements have been fully met and all financial obligations satisfied.

SUBMISSION OF FORM

You may submit this form in person to the Student Payment Office, New Castle or any instructional site. It must be accompanied by the appropriate graduation fee. If faxed, the number is (302) 328-5689. If mailed, the following address should be used:

WILMINGTON UNIVERSITY

Student Payment Office
320 N. DuPont Highway
New Castle, DE 19720