

WILMINGTON UNIVERSITY

2011 PETITION FOR DEGREE(S) FORM

Both sides of this form must be completed in order to receive a diploma. See Eligibility Criteria on page 2 of this form.
You will receive information about your graduation eligibility through your personal wilmu.edu e-mail account.
Please make sure it has been activated and check it regularly.

PERSONAL INFORMATION

STUDENT FACULTY/FULL-TIME STAFF

PRINT your legal name EXACTLY as it should appear on your diploma and in the Commencement Program:

Your Name: _____ Student ID # _____
First Middle Last

Street Address: _____ Apt. No. _____
DO NOT USE P.O. BOX

City, State, Zip: _____

Home Phone () _____ Work Phone () _____

Cell Phone () _____

Name and Relationship of Relative(s) graduating as a Doctoral, Graduate, or Undergraduate with you and participating in the ceremony:

ACADEMIC INFORMATION

Degree Sought: Associate Degree Bachelor's Degree Master's Degree Doctoral Degree

Major _____
Minor _____

Master's and Doctoral Degree Candidates Only:

List prior degrees you earned and the institution which awarded this degree.
This information will be listed in the Commencement Program.

_____ Degree Earned _____ College or University

_____ Degree Earned _____ College or University

The following information is for graduation statistical purposes:

Employer _____ Job Title _____

Spouse _____ Number of Children _____

Number of Grandchildren _____

Relatives who previously earned a degree from Wilmington University: (List name and relationship)

1. Name _____ Relationship _____

2. Name _____ Relationship _____

COMMENCEMENT INFORMATION

Term expected to complete degree

Check One: Summer I 2010 Fall I 2010 Spring I 2011

Summer II 2010 Fall II 2010 Spring II 2011

I will be able to attend Commencement. Height ____ ft ____ in Weight ____ lbs. (must be filled in)

If you have a disability which will make it difficult for you to process in, climb the stage steps, etc., or if you will require a deaf interpreter, please check this box and call (302)356-6930 so that we can make arrangements to accommodate your needs.

CHECK ONE January 30, 2011 May 22, 2011 May 18, 2011
IF ATTENDING: Undergraduate and Undergraduate and Undergraduate and
Graduate Ceremony Graduate Ceremony Graduate Ceremony
Chase Center Chase Center Delaware Tech CC
Wilmington, DE Wilmington, DE Georgetown, DE

I will not be able to attend Commencement.

Signature _____ Date _____

When faxing or mailing, it is the student's responsibility to make sure the form is received by the due date.

[Turn to reverse side for more details and address]

Please see www.wilmu.edu/graduation

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ELIGIBILITY CRITERIA

- You should contact your academic advisor or program coordinator to confirm your eligibility for graduation.
- Graduate students who are required to complete a dissertation, thesis, practicum, or project are required to complete this requirement to be eligible for graduation even if all courses have been successfully completed.
- Any transfer credits, credit by PLA, and credit through challenge exams must be completed and recorded on your official transcript in order to qualify you for graduation and commencement.

If you complete all requirements by the end of:	SUMMER 2010	FALL 2010	SPRING 2011
You may be eligible to attend Commencement in:	January 2011	January 2011	Spring 2011
To receive degree completion statement (conferral), a Petition for Degree form must be received by:	September 30, 2010	January 28, 2011	May 31, 2011
To avoid late fee, you must submit a Petition for Degree form by:		October 29, 2010	January 28, 2011
To attend 2011 ceremonies, your form must be received by:		December 3, 2010	April 1, 2011

This form must be submitted whether or not you intend to participate in the Commencement ceremony. In order to be eligible to receive your diploma and/or participate in Commencement with your graduating class, you are required to complete all program and degree requirements no later than the end of the semester prior to the next Commencement.

Please see www.wilmu.edu/graduation

FEE AND PAYMENT INFORMATION

Student's billing account must be current prior to submission of form.

\$75.00 Graduation Fee (non-refundable) is required upon submission of this form.

\$50.00 Late Payment Fee in addition to the Graduation Fee (non-refundable) if this form is submitted after the deadline listed above.

Check or Money Order Enclosed: (Payable to Wilmington University)

Credit Card: (complete requested information and sign)

Type: VISA MasterCard Discover American Express

CC # _____ Exp. Date _____

Print name (Account cardholder)

Signature (Account cardholder)

DIPLOMA AND TRANSCRIPTS

Wilmington University will not release diplomas or academic transcripts until all academic requirements have been fully met and all financial obligations satisfied.

SUBMISSION OF FORM

You may submit this form in person to the Student Payment Office, New Castle or any instructional site. It must be accompanied by the appropriate graduation fee. Student's billing account must be current prior to submission of form. If faxed, the number is (302) 328-5689. If mailed, the following address should be used:

WILMINGTON UNIVERSITY

Student Payment Office
320 N. DuPont Highway
New Castle, DE 19720

FOR OFFICE USE ONLY

PAID _____ BAL _____

INITIALS _____