

WILMINGTON UNIVERSITY 2012 PETITION FOR DEGREE(S) FORM

ELIGIBILITY CRITERIA

- You should contact your academic advisor or program coordinator to confirm your eligibility for graduation.
- Graduate students who are required to complete a dissertation, thesis, practicum, or project are required to complete this requirement to be eligible for graduation even if all courses have been successfully completed.
- Any transfer credits, credit by PLA, and credit through challenge exams must be completed and recorded on your official transcript in order to qualify you for graduation and commencement.

| If you complete all requirements by the end of: | SUMMER 2011 | FALL 2011 | SPRING 2012 |
|---|--------------------|------------------|------------------|
| You may be eligible to attend Commencement in: | January 2012 | January 2012 | Spring 2012 |
| To receive degree completion statement (conferral), a Petition for Degree form must be received by: | September 30, 2011 | January 31, 2012 | May 31, 2012 |
| To avoid late fee, you must submit a Petition for Degree form by: | | October 28, 2011 | January 31, 2012 |
| To attend 2012 ceremonies, your form must be received by: | | December 2, 2011 | March 30, 2012 |

This form must be submitted whether or not you intend to participate in the Commencement ceremony. In order to be eligible to receive your diploma and/or participate in Commencement with your graduating class, you are required to complete all program and degree requirements no later than the end of the semester prior to the next Commencement.

Please see www.wilmu.edu/graduation

FEE AND PAYMENT INFORMATION

Student's billing account must be current prior to submission of form.

\$75.00 Graduation Fee (non-refundable) is required upon submission of this form.

\$50.00 Late Payment Fee in addition to the Graduation Fee (non-refundable) if this form is submitted after the deadline listed above.

Check or Money Order Enclosed: (Payable to Wilmington University)

Credit Card: (complete requested information and sign)

Type: VISA MasterCard Discover American Express

CC # _____ Exp. Date _____

Print name (Account cardholder)

Signature (Account cardholder)

DIPLOMA AND TRANSCRIPTS

Wilmington University will not release diplomas or academic transcripts until all academic requirements have been fully met and all financial obligations satisfied.

SUBMISSION OF FORM

You may submit this form in person to the Student Payment Office, New Castle or any instructional site. It must be accompanied by the appropriate graduation fee. Student's billing account must be current prior to submission of form. If faxed, the number is (302) 328-5689. If mailed, the following address should be used:

WILMINGTON UNIVERSITY

Student Payment Office

320 N. DuPont Highway

New Castle, DE 19720

FOR OFFICE USE ONLY

PAID _____ BAL _____

INITIALS _____