Application for Undergraduate Admission
WILMINGTON UNIVERSITY

APPLICATION FOR UNDERGRADUATE ADMISSION

Wilmington University is fully accredited by the Middle States Association of Colleges and Secondary Schools. Wilmington University admits students of any race, creed, and national or ethnic origin. Return this application with a check made payable to Wilmington University for the non-refundable application fee of $35.00. Information for all sites concerning campus security programs, recommended personal safety practices, the authority of college Public Safety Officers, campus disciplinary procedures, and campus crime statistics for the most recent three year period can be found online at www.wilmu.edu/security or may be requested from the Wilmington University Office of Public Safety at (302) 356-6921.

ADMISSIONS INFORMATION

Today’s Date:

Expected Entrance Term:  
- Fall I  
- Fall II  
- Spring I  
- Spring II  
- Summer I  
- Summer II

Expected Entrance Year:  
- 2008  
- 2009  
- 2010

Social Security Number:

Name: (First)  (Middle)  (Last/Family)

Other name which may appear on transcripts:

Address:  

City:   State:   Zip Code:

Home Telephone 1:  (            )  

Cell Telephone 2:  (            )  

Email Address:

Have you ever been convicted of a felony?  
- Yes  
- No

If yes, please attach a description outlining the type of offense, the circumstances of the offense, and the date you were convicted.

SELECT ONE PROGRAM OF STUDY:

- Non-Degree

ASSOCIATE OF ARTS
- General Studies

ASSOCIATE OF SCIENCE
- Early Childhood Education  
- Media Art, Design & Technology

BACHELOR OF SCIENCE

ONLINE DEGREE PROGRAMS
- Allied Health  
- Business Management  
- Criminal Justice  
- Human Resource Management  
- Marketing  
- Certificate in Human Resource Management  
- Certificate in Training & Staff Development

BEHAVIORAL SCIENCE
- Behavioral Science  
- Criminal Justice  
- Organizational Dynamics (Fusion)  
- Psychology  
- Certificate in Criminal Justice

BUSINESS
- Accounting  
- Accounting & Finance  
- Business Management  
- Finance  
- Human Resource Management  
- Marketing  
- Organizational Management (Fusion)

- Professional Aeronautics  
  (track of Business Management)  
- Sports Management  
- Certificate in Entrepreneurship/  
  Small Business Management  
- Certificate in Human Resource Management  
- Certificate in Training & Staff Development

EDUCATION
- Early Care and Education  
  (Birth-Grade 2)  
- Elementary Education K-6  
  & Special Education 1-8 (Grades K-6)  
- Career & Technical Education  
- Middle Level Education (Grades 6-8)*

*MIDDLE LEVEL EDUCATION APPLICANTS

MUST check one major AND one minor:

Major:  
- English  
- Math  
- Science  
- Social Science

Minor:  
- English  
- Math  
- Science  
- Social Science

GENERAL STUDIES
- General Studies  
- Legal Studies  
- Post-Bachelor’s Certificate in Legal Studies

INFORMATION TECHNOLOGY & ADVANCED COMMUNICATIONS
- Computer & Network Security  
- Information Resource Management  
- Media Design: Print  
- Media Design: Multimedia

MILITARY STUDIES: AIR FORCE

For ROTC Candidates Only:
- Military Studies: Air Force  
- Military Studies: Army

NURSING & ALLIED HEALTH
- RN License #__________  exp. ______
- Allied Health Education  
- Allied Health Management  
- RN to BSN  
- Pre-RN Course of Study  
- Nursing Hispanic Cultural Certificate

MINORS
- Broadcast & Electronic Journalism  
- Business  
- Digital Film  
- Drama  
- Finance  
- Global Management  
- History  
- Human Resource Management  
- Internet & Networking  
- Literature  
- Management Information Systems  
- Mathematics  
- Multimedia Production  
- Natural Science  
- Photography  
- Print  
- Television & Video Production
Admissions Information (continued)

Initial Status:  
- Freshman
- Transfer
- Return After One Year
- Re-Entry (Graduated Once)
- Certification Only
- Continuing Education

Enrollment Type:  
- Full-Time
- Part-Time
- Distance Learning

Previously Applied:  
- Yes
- No

Previously Attended:  
- Yes
- No

Access Campus:  
- New Castle
- Dover
- Dover Air Force Base
- Georgetown
- Burlington County College
- Cumberland County College
- Other:

Attendance Type:  
- Day
- Evening
- Day and Evening
- Other:

Demographics (please complete the following)

Date of Birth (mo/day/yr):  _____________________

Gender:  
- Male
- Female

Marital Status:  
- Single
- Married

Veteran Status:  
- Yes
- No

Employment Status:  
- Full-Time
- Part-Time
- Self-Employed
- Unemployed
- Other:

Ethnicity (optional):  
- Hispanic
- Nonresident Alien
- Hispanics of any race

For Non-Hispanics Only:
- American Indian or Alaskan Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- Two or more races

Are you a citizen of the United States?  
- Yes
- No

Residency Status:  
- Permanent Resident (submit copy)
- Green Card Holder (submit copy)

All International Students must comply with the Bureau of Citizenship and Immigration Services regulations. Please contact the International Student Contact at the New Castle campus for a complete listing of all materials required for International Student Admissions.

Country of Citizenship: __________________________
Country of Birth: __________________________
Overseas Address: __________________________________________________________________________
Will you require an F-1 visa to study at Wilmington University?  
- Yes
- No

Are you transferring from another college in the United States?  
- Yes
- No

What type of visa do you have?  
- F-1 (Student in Academic Program)
- H-4 (Spouse or Child of H-1)
- R-1 (Religious Worker)
- F-2 (Spouse or Child of F-1)
- A-1 (Ambassador Diplomat or Immediate Family)
- R-2 (Spouse or Child of R-1)
- J-1 (Exchange Student)
- A-2 (Foreign Government Official or Immediate Family)
- Other (specify type)
- H-1 (Temporary Worker)
- B-2 (Business Visitor)

Previous Academic Information

High School
High School:  City:  State:
Graduation Date:  
- Diploma
- G.E.D.
- Home School Program:

If you are transferring less than fifteen (15) credits from an accredited college, please have an official high school transcript sent directly from your high school to the Admissions Office at Wilmington University's New Castle campus.

College

List all colleges/universities previously attended. List undergraduate experience first, then graduate. Please list professional schools and certifications last. Please have official transcripts from all institutions listed below forwarded directly from the school to Wilmington University.

<table>
<thead>
<tr>
<th>Institution</th>
<th>City/State</th>
<th>Dates Attended</th>
<th>Credits Earned</th>
<th>Degree Earned</th>
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</thead>
<tbody>
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<td>1.</td>
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</tbody>
</table>
Previous Academic Information (continued)

Have you ever been suspended or dismissed from any college/university? ❑ Yes ❑ No If yes, please describe below.

Contact and Employer Information

Emergency Contact Person: Phone Number: (               )

1. (Current Employer)

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Telephone</th>
<th>Address</th>
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Position Held: From: To: Description of Duties:

2.

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Telephone</th>
<th>Address</th>
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<tbody>
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</table>

Position Held: From: To: Description of Duties:

General Information

Do you plan to apply for Financial Aid? ❑ Yes ❑ No

If yes, contact Student Financial Services at (302) 356-4636 for Financial Aid support and planning.

Do you plan to participate in the Wilmington University Athletic Program? ❑ Yes ❑ No If yes, which athletic program?

Women's: ❑ Basketball ❑ Cross Country ❑ Lacrosse ❑ Soccer ❑ Softball ❑ Volleyball ❑ Other: ____________

Men's: ❑ Basketball ❑ Baseball ❑ Cross Country ❑ Golf ❑ Soccer ❑ Other ____________

SAT score (total)? High School grade point average (GPA)?

What is your reason for choosing Wilmington University?

Office Use Only
New Undergraduate Student Survey

Wilmington University wants to help you achieve your educational goals. Your answers to this survey will assist us in understanding our students and their needs and will be kept confidential.

Has either your mother or father completed a four-year college (bachelor’s) degree?  
☐ Yes  ☐ No

How many hours per week do you plan to work while attending Wilmington University?  
☐ None  ☐ 1-10  ☐ 11-20  ☐ 21-30  ☐ 31-40  ☐ 41 or more

Do you plan on earning a degree at Wilmington University?  
☐ Yes  ☐ No

If you do not plan to earn a degree at Wilmington University, please indicate if you are taking courses for:  
(Please check the box next to the answer that best applies in your case.)
☐ Transfer to another institution  ☐ Personal interest/enrichment  
☐ Career exploration  ☐ Specific career-related skills or knowledge

Of all the colleges you considered, would you describe Wilmington University as your:  
☐ 1st choice  ☐ 2nd choice  ☐ 3rd choice  ☐ 4th choice or lower

What type of school did you attend most recently before entering Wilmington University?  
☐ High School  ☐ Vocational/Technical School  ☐ Other  
☐ 2-Year College  ☐ 4-Year College or University

Thank you for taking the time to complete this survey.

How do you plan on funding your education at Wilmington University? (Check all that apply.)

☐ Parents/family  ☐ Employment  ☐ Employer tuition remission  
☐ Personal Savings  ☐ Scholarships  ☐ Spouse’s Income  ☐ Student Loans (Perkins, Federal Direct, etc.)  
☐ Social Security Benefits  ☐ Other Loans  ☐ Veteran’s Benefits

Which of the following factors influenced your decision to apply to Wilmington University? (Check all that apply.)

☐ Academic reputation of the University  ☐ Cost  
☐ Availability of my major  ☐ Availability of financial aid  
☐ Location  ☐ Advice of parents or relatives  
☐ Size  ☐ Advice of high school counselors or teachers  
☐ Open admissions  ☐ Contact with University representatives  
☐ Advice of someone who attends (or attended) the University
Admission Checklist

1. Submit the Wilmington University Application for Undergraduate Admission, completed and signed, to the Admissions/Site office with the non-refundable, $35.00 application fee.

2. Have a final, official high school transcript forwarded directly to the Admissions/Site office from your high school. Students transferring more than fifteen credits from an accredited college or university are exempt from this requirement.

3. Have official transcripts from all colleges and universities previously attended forwarded directly to the Admissions/Site office from the previous institutions.

4. Submit a copy of your immunization records (all full-time students, all education majors, and all nursing majors only).

5. Students planning to participate in intercollegiate athletics must have official SAT scores forwarded directly to the Admissions/Site office.

I understand that in the course of my association with Wilmington University, I will be given the opportunity to participate in many college activities, including athletics, field trips and special events. I hereby agree to assume all risks of injury, loss or damage to my person or property, while engaged in the aforementioned activities or in going to or returning from same.

I understand that Wilmington University has the authority to withdraw my privilege of admission, enrollment, and/or graduation for academic, disciplinary, legal or other reasons deemed sufficient.

I understand that inappropriate, harmful, and/or illegal activity is not permitted on the premises of Wilmington University. I give Wilmington University permission to define such behavior. Such behavior will be addressed at the discretion of Wilmington University and, if deemed necessary, be reported to legal authorities, employers, and/or professional organizations. I understand that this type of behavior may result in immediate expulsion.

In accordance with the Family Educational Rights and Privacy Act, students have the following rights: 1) Right to inspect and review student’s record; 2) Right to seek amendments to record; 3) Right to consent to disclosure; and 4) Right to file a complaint. These four rights are fully defined in the University catalog and/or on the University website.

Wilmington University is authorized to disclose student information without consent when information is designated as “Directory Information” in the following situations: to school officials with legitimate educational interest; to an alleged victim of a crime of violence; to officials of another institution where students seek to enroll; when Comptroller General of the United States, Secretary of Education, and/or state or local educational authorities requests student information; in connection with financial aid for which student has applied; to accrediting agencies; to comply with judicial order or subpoena; and in connection with a health or safety emergency. For a complete list of the items that are considered “Directory Information” please consult the University catalog or the University website.

We, the signatories to this application, understand the financial obligations associated with the admission to and enrollment in Wilmington University and assume responsibility for full payment of all fees. We understand the University’s withdrawal and refunds policy.

I have enclosed the required non-refundable admission fee of $35.00.

I understand that enrollment for future semesters depends upon receipt by the Admissions Office of official transcripts from all previously attended academic institutions as well as other required documents.

I agree and authorize Wilmington University to publish, for public relations purposes, any photograph(s) in which I appear.

I agree that all of the information provided above has been answered fully and correctly. Omission or falsification of information may be grounds for dismissal.

Date

Applicant’s Signature

Parent/Guardian Signature (if applicant is a minor)

New Castle
Office of Admissions
320 N. DuPont Highway
New Castle, DE 19720
(302) 356-INFO (4636)

Dover
3282 N. DuPont Highway
Building I
Dover, DE 19901
(302) 734-2594

Dover AFB
520 Main Gate Way
436 MSS/DPE
Dover Air Force Base, DE 19902
(302) 674-8726

Georgetown
William Carter Partnership Center
P.O. Box 660
Georgetown, DE 19947
(302) 856-5780

Burlington County College
3331 Route 38
Mt. Laurel, NJ 08054
(302) 356-INFO (4636)

Cumberland County College
3322 College Drive
Vineland, NJ 08360
(302) 356-INFO (4636)

Salem Community College
460 Hollywood Avenue
Carneys Point, NJ 08069
(302) 356-INFO (4636)

You may use the University’s Toll-Free number, 1-877-967-5464
or visit our website at www.wilmu.edu

08/08
Thank you for your interest in pursuing a degree at Wilmington University that offers both undergraduate and graduate programs at Wilmington University in a wide range of instructional areas. For a complete list of programs please visit our website [www.wilmu.edu](http://www.wilmu.edu).

Please review information below for instructions on how to apply to Wilmington University.

**First time F-1 Student Applicants**

Applying for admission as an F-1 visa applicant is a multi-step process. Your Designated School Official (DSO) will provide you with information and assistance through this process. It is advisable that you send all the required documents listed on the Document Admission Checklist within the following guidelines:

- **Fall Semester Applicants by June 30**
- **Spring Semester Applicants by November 15**
- **Summer Semester Applicants by March 30**

Once you submit all the required documents and any additional program requirements, you will be issued a Form I-20.

With your Form I-20, you will pay the Student Exchange Visitor Information System (SEVIS) fee. After the issuance of both Form I-20 and payment of SEVIS fee, you will need to schedule a visa interview at the U.S. Embassy with the jurisdiction over your location. Please visit the following website for updated information about US Embassy and F-1 visa application information: [http://usembassy.state.gov](http://usembassy.state.gov)

Once granted the F-1 Student Visas, you can enter the U.S. up to thirty (30) days prior to the program start date on your Form I-20.

**Transfer Students**

If you are currently holding a valid F-1 visa and transferring your SEVIS record form another institution in the US to Wilmington University, you must submit all the required documents listed on the Document Admission Checklist in addition to the program-specific admission requirement. Once all the required documents are submitted, you will receive the Transfer Form to be filled out by the students and the transfer school official (DSO).

You must work with your transfer institution and Wilmington University to ensure the timely transfer of your SEVIS record.

If you have any questions or concerns, please contact your DSO in the Office of Wilmington University Admission for Assistance.

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Graduate Admissions
Attn: DSO
31 Reads Way
New Castle, DE 19720
Phone: (302)295-1193
Fax: (302)295-1155

Undergraduate Admissions
Attn: DSO
320 N. DuPont Hwy
New Castle, DE 19720
Phone: (302) 356-6741
Fax: (302) 328-5902
Wilmington University

INTERNATIONAL STUDENT DOCUMENT ADMISSION CHECKLIST

Student Name____________________________________________

Please Check the Appropriate Field: Overseas Applicant ____________ US Transfer Applicant ___________

OFFICE USE ONLY

Wilmington University Application for Admission…………………………………………………………………………………..

$35 non-refundable application fee……………………………………………………………………………………………………..

Official High School Transcript and its Evaluation (for Undergraduate students) and/or an Official course-by-course transcript of US college(s) and/or World Education Services (WES) evaluation of foreign educational credentials. (for Graduate Students) (All transcripts MUST be official-

COPIES ARE NOT ACCEPTED-Official transcripts must be sent directly from the US institution or Evaluation Agency in a sealed envelope ………………………………………………………………………………………………………………………………

Proof of Language Proficiency (Original TOEFL or IETS Scores) or a minimum of 12 credits completed in the US institution that include ex. Eng. Comp I/II, Public Speaking, Philosophy, Sociology etc. ) TOEFL minimum scores: iBT 61 or greater, CBT 173 or greater, PBT 500 or greater IELTS minimum score: BAND 5.5 or greater (ALL tests must be taken no longer than two years ago) ……………

Proof of Immunization against measles, mumps, and rubella (MMR), HBV and Tetanus…………………………...

Photocopy of Passport, Visa, and I-94 card (if currently in the US)………………………………………………………………………………..

Current and previous I-20s (if transfer student) or DS 2019 (if J1 visa holder)…………………………………………………

F-1 Visa Compliance Form ………………………………………………………………………………………………..

Affidavit of Support (signed and stamped by Notary Public/Legal Official)…………………………………………………………..

Original Financial Documents (See the Tuition Form)………………………………………………………………………………..

Tuition Form………………………………………………………………………………………………………………..

Two (2) Academic or Professional Letters of Recommendation (GRADUATE STUDENTS ONLY) (NOT required for Business or Information Systems Technology majors)………………………………………………………………………………………………………..

GRADUATE students must compete Program Specific Requirements which may include a writing assessment. Contact Graduate Admissions for details. …………………………………………………………………………………………………………………

Transfer Form with Approved SEVIS Release Date (ONLY available after all the above documents submitted )……………………………………………………………………………………………………………………………..

____________________________                      ______________________________      _________________________
Student’s Name (please print)                 Student’s Signature                                                                                       Date
Wilmington University
F-1 Visa Compliance Form

As an international student at Wilmington University, I understand and agree to adhere to the following USCIS (United States Citizenship and Immigration Service) rules regarding maintaining my student visa status. Failure to comply with USCIS rules and regulations may result in my becoming “out of status” and result in possible USCIS action against me. By signing this form, you acknowledge that you accept and understand the requirements and responsibility of a lawful F-1 visa holder.

- While the Admissions Office of Wilmington University provides international students with superior level of services that pertain to students in F-1 status, we do not provide legal services. For legal issues and services, please refer to a qualified immigration attorney.
- The PDSO/DSO is responsible for monitoring my compliance with USCIS rules and regulations. I further understand that I am responsible for knowing and adhering to these rules, and that there may be serious consequences to me should I fail to comply with these rules.
- I understand that my reason for being in the United States is to be a student, and that I may have to attend school at times that I don’t find convenient.
- I am responsible for successfully completing a full course of study (no less than 12 credits in each the fall and spring semesters for undergraduate students and no less than 9 credits in each the fall and spring semesters for graduate students). If entering during the Summer Semester, you are required to attend full-time (see above).
- I must make normal academic progress towards completion of the program in which I am studying.
- I understand that I will be tested for mathematics and English unless I have official proof of the equivalent of the required course in the applied major taken in an accredited US institution. If the test results indicate, I may have to take additional classes prior to, or concurrent with, courses that are required for my major.
- It is my responsibility to monitor my own registration status and make sure that my courses have not been dropped for non-payment or, if a class has been canceled, it is my responsibility to make sure that I find another class to replace the canceled one to maintain my full-time status.
- It is also my responsibility to notify the PDSO/DSO when I become ill enough to miss classes. Students who have emergencies or medical conditions that happen unexpectedly and keep a student from attending classes must be able to document these problems as soon as they occur. The PDSO/DSO cannot help any student who does not report medical conditions or other emergencies after a week or two of any given event.
- I understand that I must notify PDSO/DSO of any change of address, telephone number, or e-mail address within 10 days of the change.
- I am solely responsible for making sure that my visa documents are current and in order-including the expiration date on my I-20- and for providing this office with copies and changes, such as new I-94 card and updated visa.
- I am solely responsible for the timely submission of all my documents to UCIS. The PDSO/DSO will assist students in preparing the documents, but students are ultimately responsible to mail them to the USCIS.
- I must consult the PDSO/DSO at least two weeks prior to any travel outside the United States. It is my responsibility to have my I-20 signed prior to leaving the country.
- I will not take vacation time during any academic term without the approval of both my instructors and the PDSO/DSO of Wilmington University.
- The F-1 student visa is not a work visa, and my opportunities to work are very limited. I understand that I cannot work without the permission from USCIS. I will refer to the PDSO/DSO for assistance in this matter.
- I will notify the PDSO/DSO in a timely manner of any change, or intention to change, my visa status.
- The F-1 student visa is not a work visa, and my opportunities to work are very limited. I understand that I cannot work without the permission from USCIS. I will refer to the PDSO/DSO for assistance in this matter.
- I will not engage in any activity that might endanger my visa status. Examples of these activities include committing, or helping to commit, a crime or illegally working.
- I understand that all documents submitted to Wilmington University become the property of Wilmington University and cannot be returned. Please submit only the required documents listed on the document check list of the application. All other documents are not considered for the admission process and cannot be returned.

Student’s Name (please print)                      Student’s Signature                      Date
Tuition Form

Student Name ____________________________________________________________

Overseas Address ____________________________________________________________

Country of Birth________________________________ City of Birth___________________ Country of Citizenship______________

Estimated Cost per Academic Year Based on 12 Credits for Undergraduate Students and 9 Credits for Graduate Students Per Semester.

<table>
<thead>
<tr>
<th>Campus</th>
<th>Tuition and Fees For Undergraduate Students</th>
<th>Tuition and Fees For Graduate Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Castle</td>
<td>$301.00 per credit</td>
<td>$383.00 per credit</td>
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<tr>
<td>Middletown</td>
<td>$301.00 per credit</td>
<td>$383.00 per credit</td>
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<tr>
<td>Dover</td>
<td>$255.00 per credit</td>
<td>$383.00 per credit</td>
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<tr>
<td>Georgetown</td>
<td>$243.00 per credit</td>
<td>$383.00 per credit</td>
</tr>
<tr>
<td>Claymont</td>
<td>$301.00 per credit</td>
<td>$383.00 per credit</td>
</tr>
<tr>
<td>Rehoboth</td>
<td>$243.00 per credit</td>
<td>$383.00 per credit</td>
</tr>
<tr>
<td>New Jersey</td>
<td>$309.00 per credit</td>
<td>$383.00 per credit</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$3,612.00-$3,708.00</td>
<td>$3,447.00</td>
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Estimated Tuition per semester $3,612.00-$3,708.00 other fees may apply

Other fees may apply

Estimated Tuition and Expenses for 2008-2009 Academic Year

Tuition and Other Fees…………………………………… $7,416.00-$6,894.00
Estimated Living Expenses……………………………………$11,000.00
Books and Supplies…………………………………………..…$1,000.00
Total ……………………………………………………………$19,416.00-$18,894.00

Please add $3,000.00 per each dependant on your application.

Dependant Information

<table>
<thead>
<tr>
<th>Family Name</th>
<th>First Name</th>
<th>Date of Birth</th>
<th>Country of Birth</th>
<th>City of Birth</th>
<th>Country of Citizenship</th>
<th>Relationship</th>
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I understand that by law I cannot expect to work to support my studies and that I cannot expect to receive financial aid after my arrival. I have established sponsor ties through: personal or family sponsorship in the form of Original Bank Letter written on a bank letterhead, Original Bank Statement dated within past 3 months that includes the specific current amount in the USD, and Letter From the Sponsor’s Employer, on company letterhead, verifying employment and salary, ALL written in English and accompanied by an official/certified translation if needed. If applicable, an Award Letter from a Government or Agency Sponsorship written on official letterhead that includes the amount and duration of support may be used.

Student Signature ____________________________________________ Date ________________________
WILMINGTON UNIVERSITY

Affidavit of Support

For an F-1 International Student

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<tr>
<th>Name of Student:</th>
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<td>Last</td>
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<table>
<thead>
<tr>
<th>Address:</th>
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<tbody>
<tr>
<td>Number and Street</td>
<td>City</td>
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<table>
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<tr>
<th>Name of Sponsor</th>
<th>Relationship to Student</th>
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<tr>
<td>Number and Street</td>
<td>City/Country</td>
</tr>
</tbody>
</table>

I am employed with:

<table>
<thead>
<tr>
<th>Name of the Employer</th>
</tr>
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<tr>
<th>Title of Position</th>
<th>Sponsor’s Annual Income in US Dollars</th>
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**Affirmation of Oath**

I hereby affirm or swear that the contents of the statements in this affidavit are true and correct and I, the sponsor, will provide at least USD $20,000 per year to meet the educational needs of the above named student. I understand that educational needs include the cost of tuition, fees, books and living expenses for the duration of the student’s academic program – including any inflationary costs. Furthermore, I understand that I am responsible for all debt incurred by the student. I also understand that by law the international student I am sponsoring cannot expect to work to support his/her studies and that he/she cannot expect to receive financial aid after arrival.

<table>
<thead>
<tr>
<th>Signature of Sponsor</th>
<th>Date:</th>
</tr>
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</table>

To be completed by Notary Public or Legal Official:
Sworn and subscribed to before me on this date:

This affidavit will not be accepted unless it has been signed by the sponsor in the presence of a notary public and signed and sealed by the notary. (If sponsor is living outside of the United States, then this form must be signed and stamped or sealed by a legal official such as a bank or consular official, making this a legally binding document).
SEVIS FEE PROCEDURES
For First-Time International Students

The US Department of Homeland Security (DHS) now charges a fee of $200 per student to use the Student and Exchange Visitor Information System (SEVIS). Before you apply for your first F-1 visa for entry into the United States, you must pay the SEVIS fee.

DO NOT SEND THE ORIGINAL FORM I-901 TO WILMINGTON COLLEGE.

The SEVIS fee must be paid in US dollars and may be done online or by postal mail. The procedure for paying the fee is:

1. Obtain the fee payment Form I-901
   - Access Form I-901 on the internet at www.fmjfee.com, or
   - If you are unable to access Form I-901 on the internet, contact a International Student Advisor at Wilmington University.

2. Complete Form I-901, answering all questions
   - You must have a Form I-20 to complete the I-901
   - F-1 applicants must include the Wilmington College school code PHI214F00138000

3. Pay the $200 SEVIS Fee
   - By personal check, money order or foreign draft drawn on a US bank (must be made payable to “I-901 Student/Exchange Visitor Processing Fee”;
     Print your name and your SEVIS number on the check or money order
     Mail the payment and Form I-901 to: I-901 Student/Exchange Visitor Processing Fee
     P.O. Box 970020
     St. Louis, MO 63197-0020
     You will receive a receipt by mail at the address you give on the Form I-901
     Take the receipt with you to your visa application interview

   - By credit card: Follow the online instructions.
     Include the required credit card information
     Print out the payment screen to verify your payment
     Take the payment verification printout with you to your visa application interview

   - By Western Union Quick Pay (where available):
     Western Union Office collects fee (in local currency), along with I-901 data, and electronically transmits payment and data to DHS. The Western Union office issues a receipt that serves as immediate proof of payment for the visa application interview and US entry

All receipts must be received (by mail) or confirmed (on the internet) at least 3 US government working days before your visa application interview

IMPORTANT:

KEEP THE RECEIPT FOR FUTURE PROOF OF PAYMENT! YOU WILL NEED TO PRESENT IT AT YOUR INTERVIEW AND US PORT OF ENTRY

4. Citizens of Canada ONLY
   a. No visa or visa application is required of Canadian citizens
   b. Pay the SEVIS fee as outlined in step 3 above and get the receipt
   c. Present the SEVIS fee payment receipt at your US Port of Entry

Further information is available on the SEVIS website at www.ice.gov/graphics/sevis/index.htm
FREQUENTLY ASKED QUESTIONS

FOR INTERNATIONAL STUDENTS

- **What is a DSO or PDSO?** - DSO is an acronym for Designated School Official. PDSO is an acronym for Primary Designated School Official. Your P/DSO is the admission counselor who will assist you in the admission process and serve as your international student contact throughout your entire academic career at Wilmington University.

- **English is the official language in my home country. Do I need to take the TOEFL?** - Yes, all international students who attend Wilmington University must submit an official TOEFL score unless the student is transferring 12 or more credits from an accredited institution within the U.S. or English is the native language in your home country.

- **Can I register for or begin classes during the application process?** - No, all students must complete the entire application and admission process and be issued the Form I-20 before registering for classes.

- **Does Wilmington University accept faxed, emailed or photocopied admissions documents?** - Faxed, emailed or photocopied transcripts, bank statements, TOEFL Scores, Transcript Evaluations and financial support documents are **not acceptable**. Please consult with your P/DSO if you are unsure about the acceptability of any other documents.

- **How long does it take to complete the admissions process? Are there any deadlines?** - The time it takes to complete the admissions process depends on many factors. If you are entering the United States to attend Wilmington University, please give yourself ample time for mailing documents and receiving replies. If you are transferring into Wilmington University from another institution within the United States, please begin the process as soon as possible to avoid missing registration deadlines and jeopardizing your visa status.

- **How many credits do I have to take to maintain my F-1 Student Visa status?** - International students must pursue a full-time course of study during the regular academic year. Undergraduate international students must complete at least 12 credits per semester; graduate students must complete at least 9 credits per semester. A grade must be received in each course, if you receive a grade of FA (Failure due to absence) in any of your courses this does not count as a completed course and you will be considered in violation of your status.

- **What are the different course formats offered at Wilmington University?**
  - Semester courses meet for 15 weeks, once a week for 21/2 hours.
  - Block courses meet for 7 weeks, once a week for 5 hours.
  - Modular courses meet for two 20 hour weekends during a specific month.
  - Hybrid courses combine in class teaching and online learning and meet once a week for 7 weeks.
  - Distance learning courses are 15 weeks and utilize video and audio tapes as well as textbooks, study guides and other materials with limited to no classroom time.
  - Online courses conduct all learning activities via the internet.

- **When can I apply for Optional Practical Training (OPT)?** - It depends on your individual situation. If you are applying for pre-completion OPT (part-time OPT while you are still pursuing a full course of study), you can apply as soon as you have been in lawful F-1 Visa status for at least one academic year.
If you are applying for post-completion OPT (full-time OPT after you complete your studies) you can, in most cases, submit your request up to 120 days before you complete your studies. Please consult with your P/DSO for more details and any changes in policy on OPT.

- **When can I apply for Curricular Practical Training (CPT)?** - If you qualify, you can apply for CPT after you have completed at least one academic year in lawful F-1 Visa status. Please see your P/DSO for more information about qualifying for CPT.

- **I have original transcripts with me, are these acceptable admissions documents?** - The country where you completed High School or college-level work determines the form in which Wilmington University accepts transcripts. Please consult your P/DSO for more information about required documents.

- **If I am in my last semester and only need one or two courses to graduate, do I still have to take a full-time course load to maintain my visa status?** - No, if you are in your last semester, you only need to take the number of credits necessary to graduate. You must meet with the DSO to discuss the authorization.

- **When do I register for classes?** - Registration dates and deadlines are posted online and in the Course Guide, which comes out each semester before registration begins for the upcoming semester. It is your responsibility to keep track of registration deadlines. If you have any questions about registration procedures or deadlines, please contact your P/DSO.

- **Is there financial assistance available to international students at Wilmington University?** - In limited cases, some athletes may qualify for small athletic scholarships; otherwise, financial assistance is typically not available. International students do not qualify for Federal Student Aid (Financial Aid), however, you can apply for international scholarship on your own.

- **What are my payment options?** - Payments may be made with cash, check, money order, VISA, MasterCard, American Express, or Discover cards. All students must either pay in full or apply for the payment plan. For more information on the payment plan please visit the Wilmington University website at [http://www.wilmu.edu/payment/payplans.html](http://www.wilmu.edu/payment/payplans.html)

- **Are there any on-campus employment opportunities for international students?** - While international students are permitted to work part-time on campus, there are very few jobs available at Wilmington University. Please feel free to check the website and message boards around campus for any opportunities.

- **Can I travel while on my student visa?** - Yes, students may travel during breaks or for emergencies. If you are traveling within or outside of the United States, you must consult your P/DSO for a travel endorsement on your I-20 and other information.

- **How long can I remain in the United States after I finish my degree?** - If you are not pursuing another degree or practical training, you must depart the United States within sixty (60) days of completing your program of study. Note: your program of study ends when you finish all coursework for your degree – not after graduation ceremonies.

- **Can I transfer to another school?** - If you are “in status”, you can transfer your I-20 to another school within the U.S. You must meet entrance requirements for the school to which you are transferring. Therefore, you must maintain contact with Wilmington University and your transfer school P/DSOs.

- **What happens if I fall out of status as an international student?** - There are many ways one can fall out of status. If you think you are or will become out of status, please contact your P/DSO as soon as possible to get information about your options.

- **Who is responsible for understanding and following the rules and regulations of being an F-1 Visa student?** - You are! However, if at any time you have questions or are unsure about any issue concerning your visa status, please contact your P/DSO. Your P/DSO is here to help you succeed at Wilmington University!

If you have any other questions, please contact the International Student Contact of Wilmington University.