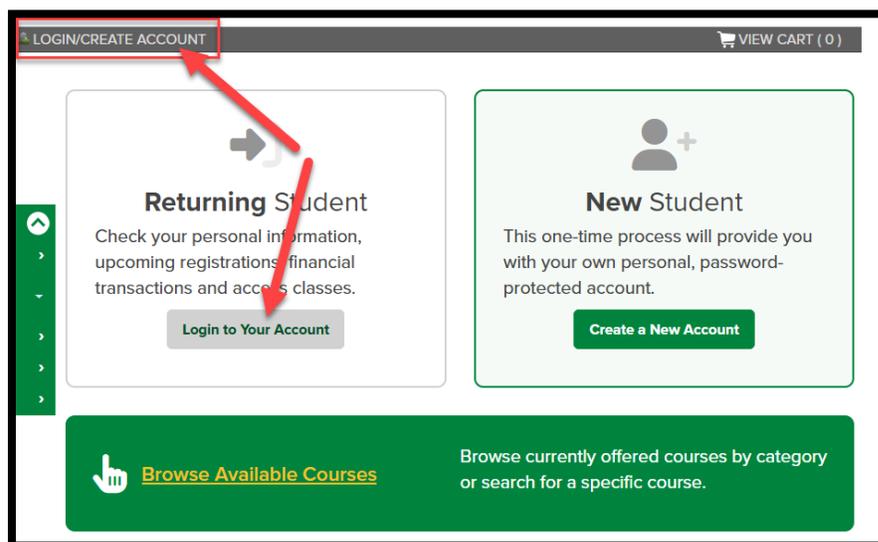# Logging- In for a SHRM Canvas Course

Your SHRM Learning System will be mailed to your address approximately one week before the start date of the course (for early and standard registration). You will receive an email from Dr. Weinstein with information about the course, your instructors, and course materials approximately two weeks before the start of the course. If you have additional questions visit www.wilmu.edu/shrm or shrm@wilmu.edu.

Log-In to Canvas

In addition to the SHRM Learning System, you will also have access to your continuing education student account and a Canvas Course where your instructor will post relevant meeting links, and course content. After you have registered, navigate to the site listed below and log in to your student account.
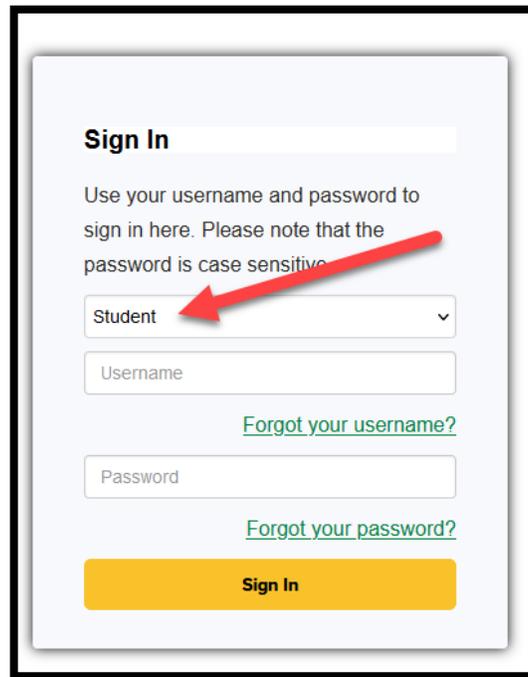
https://continuinged.wilmu.edu/

1. Click "**LOGIN/CREATE ACCOUNT**" or "**Login to Your Account**"

2. Upon first visit after your profile is created, you will need to change the "**User Type**" dropdown to the correct type. It will default to the User Type last selected for future visits. Select "**Student**". Once the appropriate User Type is selected, fill in the "**Username" & "Password**" fields, then click "**Sign In**". If you do not remember your username or password, use the corresponding links below each field to reset the username or password.
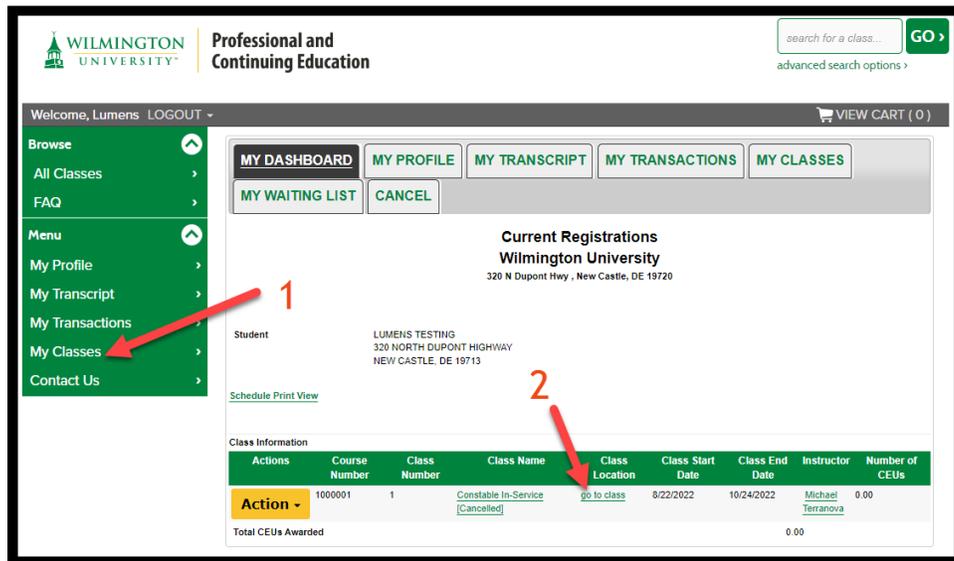
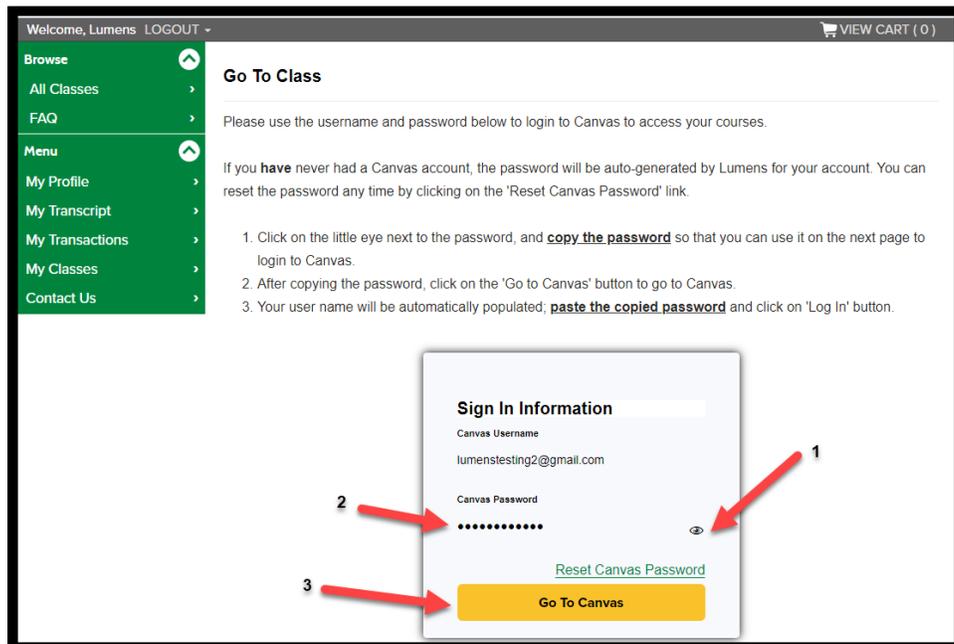## Navigating your Student Profile & Accessing your Canvas Course

Once you have signed into the continuing education system, you will be presented with this homepage. The left bar is your navigation menu within the system.

1. To access your SHRM Canvas Course, select "**My Classes**" and then on the next screen, click "**Go To Class**" next to the class you would like to view. Even if your SHRM course is face to face it will include a "**Go to Class"** link with information on accessing your SHRM Canvas course.
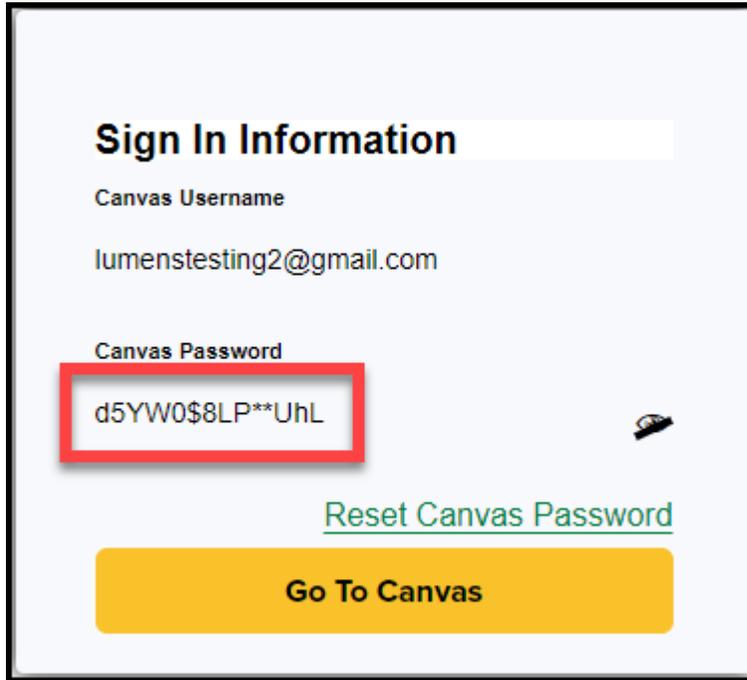
2. The system creates a Canvas password for you to use, so you can click the eye icon to the right of the password to view it, and then copy the password, and click "**Go to Canvas**". Note: If you are a current student, staff, faculty, or alumni. This Canvas Username and Password are not connected to MyWilmU.

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Sign In Information

Canvas Username

lumenstesting2@gmail.com

Canvas Password
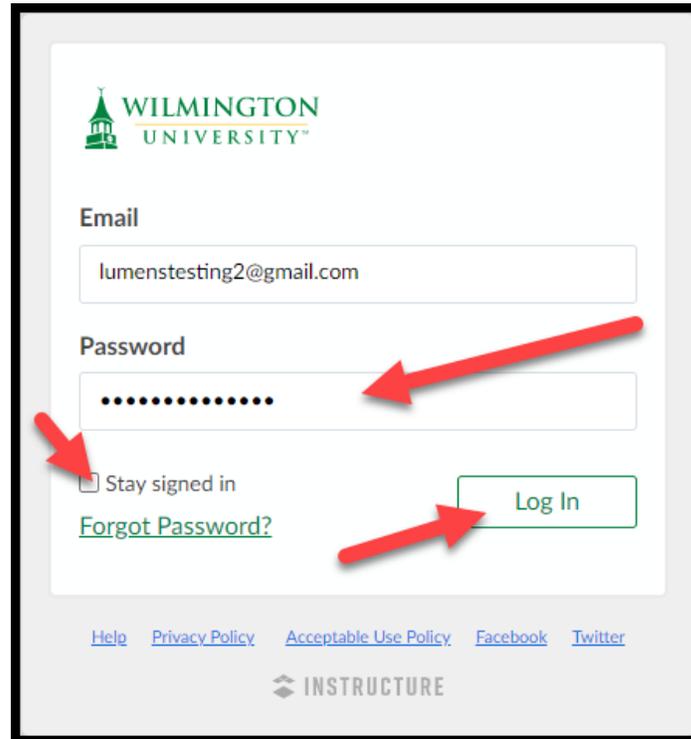
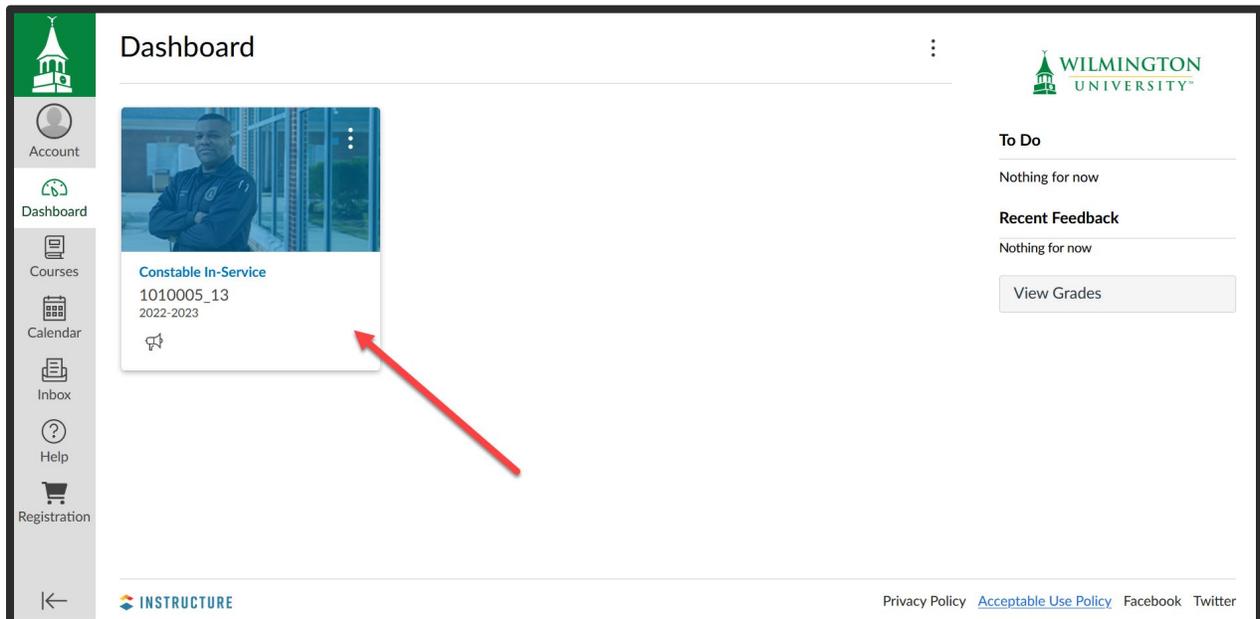d5YW0$8LP**UhL

Reset Canvas Password

Go To Canvas

3. Once you get to this page, **paste the password into the password field**.
   Please note you can bookmark this page, as well as save the password, or
   select the option to stay signed in (if there are no other users in your household
   with an account). This will make access in the future much easier, and you will
   not have to go through the system to get to this page once it is bookmarked.

4. After logging into Canvas, you will see your Canvas course on the Canvas Dashboard. Select the course tile to enter the course and view content.
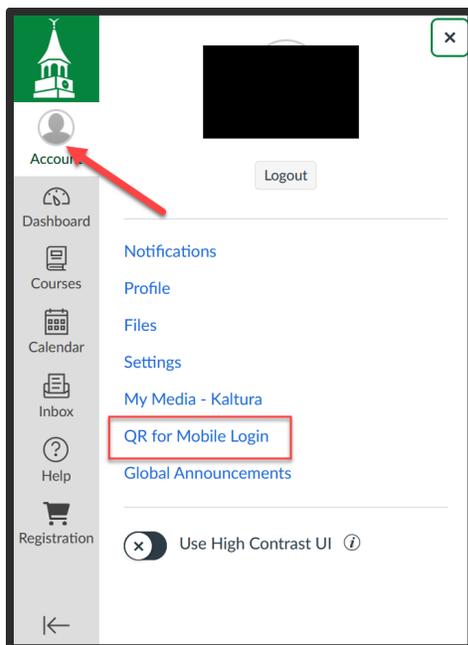
Logging- In for a SHRM Canvas Course

Canvas Mobile App for Continuing Ed Courses

If you are interested in using the Canvas mobile app to access your continuing education course download the app here: https://www.wilmu.edu/canvas/mobile.aspx

Please note that continuing education courses are housed in a separate instance of Canvas then our for-credit courses. Students using the Canvas mobile app to access for-credit courses will need to **log-out of their for-credit account to access their continuing education Canvas account.**

Login to your Canvas continuing education account using the instructions listed above on a PC. Then select "**Account**" and "**QR for Mobile Login".**

From the mobile app on your device, select the option "**QR Login**". Using your mobile device, scan the QR code provided on your PC. This will login the user into the Canvas Mobile App.

For more information on using the Canvas App for your online courses visit: https://www.wilmu.edu/canvas/mobile.aspx