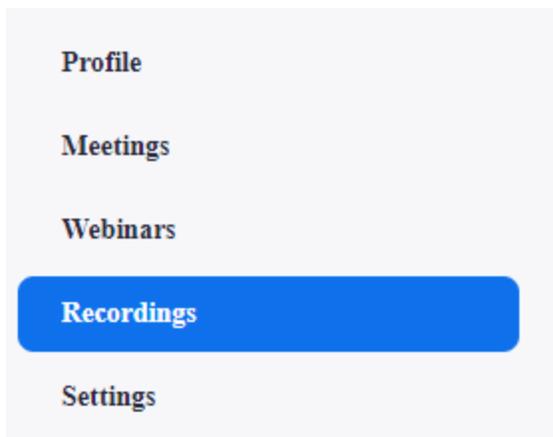


# Accessing Recording Analytics in Zoom

Instructors can now access recording analytics from their recorded Zoom meetings. Through the recording analytics, instructors can see how many times a recording was viewed, who viewed the recording and for what duration, as well as if the recording was downloaded.

## Accessing Recording Analytics

- 1.) To access Zoom Recording Analytics go to your Zoom account at [wilmu.zoom.us](https://wilmu.zoom.us)
- 2.) Sign in using your WilmU email and password.
- 3.) Click on **Recordings** in the side bar



- 4.) Click on the specific recording by **topic**.

From  To  All Status

Search by ID

<input type="checkbox"/>	Topic	ID	Start Time	File Size	Auto Delete In		
<input type="checkbox"/>	<a href="#">Test Meeting</a>	962 4576 5395	Nov 23, 2020 03:43 PM	<a href="#">3 Files (565 KB)</a>	78 days	<input type="button" value="Share..."/>	<input type="button" value="More ▾"/>
<input type="checkbox"/>	<a href="#">Gabrielle Gaul's Zoom Meeting</a>	960 7911 1500	Nov 15, 2020 12:07 PM	<a href="#">3 Files (28 MB)</a>	69 days	<input type="button" value="Share..."/>	<input type="button" value="More ▾"/>
<input type="checkbox"/>	<a href="#">SANDBOX 253</a>	940 1288 0278	Nov 4, 2020 02:22 PM	<a href="#">3 Files (464 KB)</a>	58 days	<input type="button" value="Share..."/>	<input type="button" value="More ▾"/>

- 5.) Select the **Recording Analytics** option.

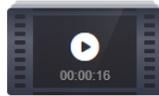
My Recordings > Test Meeting

### Test Meeting

Nov 23, 2020 03:43 PM Eastern Time (US and Canada) ID: 962 4576 5395

This recording will be deleted automatically in 78 days. [Disable auto-delete](#)

7 total views • 6 total downloads [Recording Analytics](#) 



#### Recording 1

3 files 565 KB

 Download (3 files)

 Copy shareable link



 Shared screen with speaker view

 Audio only

 Audio transcript

6). Here, you can see a **summary** of total views (1), **individual viewers** with email address and duration (2), and **number of downloads** (3). You can download a report of viewers by selecting the **Export as CSV file** option. Note, to see the specific User information on this report the User must be viewing the recording from an authenticated WU account. To ensure the viewer has an authenticated Zoom account, they must sign-in at [wilmu.zoom.us](http://wilmu.zoom.us).

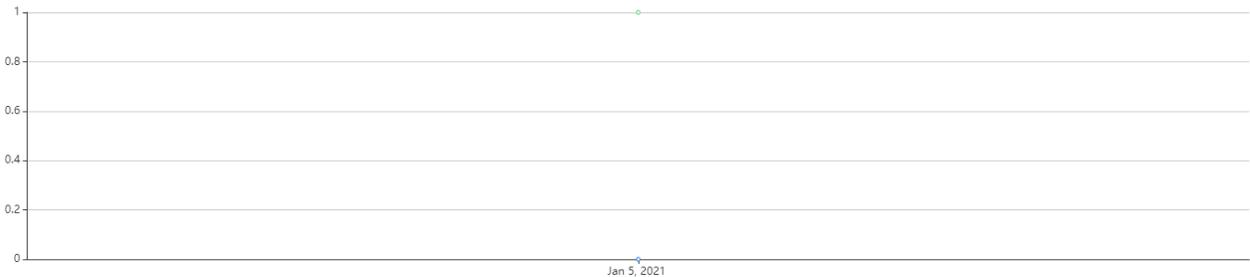
### Test Meeting

Last 30 days

From

To

Maximum duration: 1 Month  
Time is based on UTC



 1 Views  0 Downloads

- 1 Summary
- 2 **By View**
- 3 By Download

[Export as CSV file](#)

Date (UTC)	Name	Email	View Duration (minutes)
Jan 5, 2021 08:31 PM	Gabrielle Gaul	<a href="mailto:gabrielle.r.gaul@wilmu.edu">gabrielle.r.gaul@wilmu.edu</a>	< 1