The standard polling feature for meetings allows you to create single choice or multiple choice polling questions, while advanced polling adds matching, ranked choice, short answer, and long answer options. You can also set correct answers to have the poll function as a quiz.

Note: To use Advanced Polling and Quiz features, the host user must be on a licensed Zoom account and both the host and participants must be on Zoom version 5.8.3 or higher. The host user must create the polls via a scheduled meeting or their Personal Meeting ID (PMI).

- 1. Begin by logging into your Zoom account at wilmu.zoom.us using your Wilmington University credentials.
- Select "Meetings" and select your upcoming meeting to add a poll. If your meeting has not been created yet click "Schedule a New Meeting" and follow through the steps to create a new meeting.

		REQUEST A DEMO 1.888.79	2.0125 RESOURCES <del>-</del> SUPPORT
ZOOM SOLUTIONS - PLANS &	PRICING CONTACT SALES	SCHEDULE A MEETING JOIN A MEETI	NG HOST A MEETING - Advanced Webinar
Profile	Meetings	Rece	ntly Deleted Get Training
Meetings	Upcoming Previous		
Recordings	🛗 Start Time to End T	īme	Schedule a Meeting
Settings	Today		
Account Profile	03:00 PM - 04:00 PM	Zoom Advanced (Polling, Quizzes & Breakout	
Reports		Meeting ID:	
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Zoom Learning Center	12:00 PM - 01:00 PM	Zoom Advanced	
Attend Live Training		Meeting ID:	
Video Tutorials			

3. After selecting your scheduled meeting, scroll down to the bottom and select "Polls/Quizzes" to create a poll for this session. From the polling screen, click "Create+" to create a new poll. Select "Poll" or "Advanced Polls and Quizzing" depending on the type of poll you would like to create. Remember, to use Advanced Polls and Quizzing all users must be on Zoom version 5.8.3 or higher.

Start Ec	it Delete Save as Template	Want a webinar instead of a meeting? Convert this Meeting to	o a Webinar
Polls/Quizzes	Survey		
		rticipate in polls with new question types or take quizzes.	×
No polls/quizzes c	reated + Create		

Intitled Question	<ul> <li>Single Choice</li> </ul>
Choice 1	Multiple Choice
	⇒ Matching
Choice 2	🖬 Rank Order
+ Add choice	
Required Show as dropdown	- Short Answer
	■ Long Answer
Add Question	

5. After entering the polling content, you have the option to upload an image associated with the question or duplicate the question by selecting the "ellipses" icon. To create an additional question that will appear within the same poll, click "Add a Question". After adding all poll questions, click "Save".

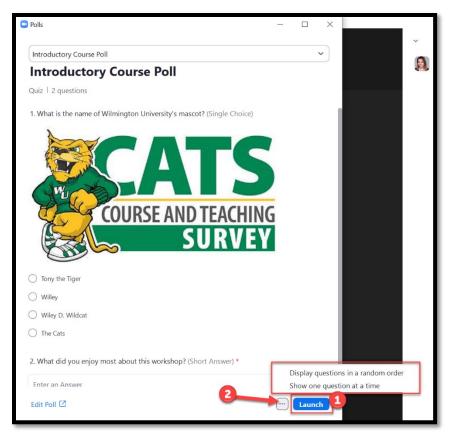
What is the name of Wilmington University's masco	t? <ul> <li>Single Choice ~</li> </ul>
O Tony the Tiger	
O Willey	
O Wiley D. Wildcat	
The Cats	Upload Image
+ Add choice	Duplicate Question
Required Show as dropdown	Ū
+ Add Question	

6. To make the Advanced poll into a Quiz, select the "ellipses" icon next to the save button. Select "Make a quiz and select correct answers". In this area you also have the option to allow participants to answer the questions anonymously. If selected, names will not appear on the polling report. After selecting the quiz option, you will be prompted to select the correct answer. Click "done" after selecting the correct answer. Note: Only Single Choice, Multiple Choice, Matching, and Rank Order polls can set a correct answer. Short answer and long answer questions will require manual scoring.

 After saving the poll, return to the polling menu where you can select "+Create" to create additional polls, the "pencil" icon to edit current polls, and the "ellipses" to duplicate or delete the current poll.

Usei	rs using older vers	ions of Zoom will n	not be able to participate in poll	s with new question type	es or take quizzes.	×
1/5	50 polls/quizzes o	created + C	reate			Edit
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	Introductory			2022-01-05	2022-01-05	•

8. After creating the polls for the meeting, click "Start" to begin the meeting and launch the polls. Inside the meeting, select "Polls" and the Poll created will appear. Select "Launch" to launch the poll for voting. Select the "ellipses" icon for additional settings such as: display questions in a random order or show one question at a time.



9. After launching the poll in the meeting, the progress bar will show how long the poll has been active and the percentage of participants (total as well as each question). It will also show live results as participants are voting. Select "End Poll" to end the polls and view the results.



10. From the poll results, you can "Share Results" with participants. Selecting the "ellipses" provides options to relaunch the poll (removing current responses), download the results, or view the results in a web browser. Poll results can also be retrieved as a .CSV file from you Wilmington University Zoom account at wilmu.zoom.us after the Zoom meeting. After viewing and sharing the poll results, the host can select to launch an alternate poll by selecting the arrow in the top right corner.

