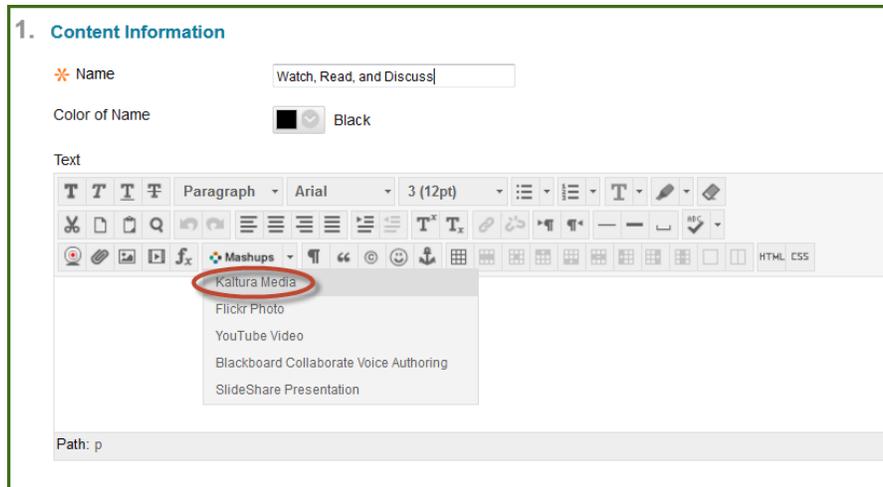
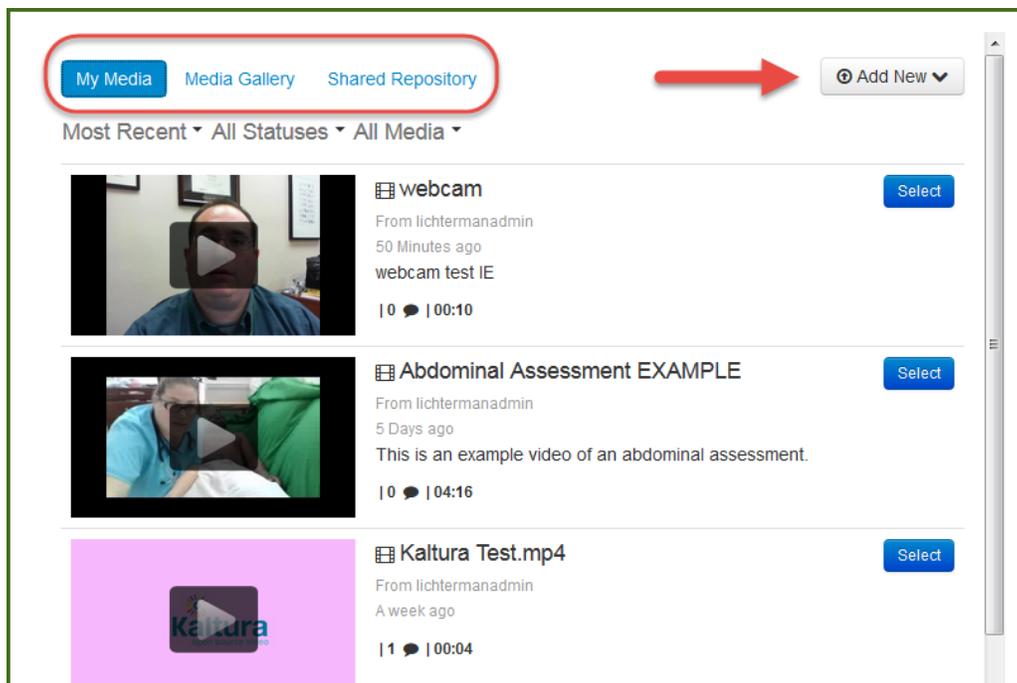


Kaltura media can be used for Blackboard assignments that receive grades in multiple ways. Any standard discussion board, blog, wiki, or journal that you might already use in Blackboard will give you access to the WYSIWYG toolbar. From there you can create webcam records, screencasts, upload local media, and access the *My Media* repository.

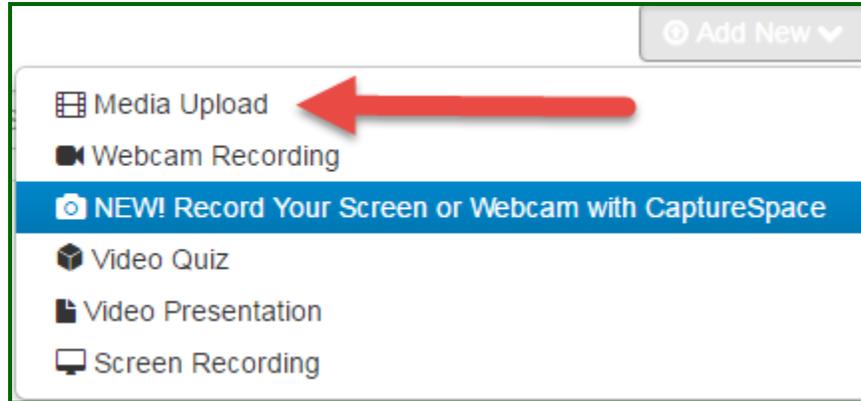
Students can add or create media as a **Mashup** anywhere in Blackboard where the WYSIWYG toolbar appears.



Using the Mashup button on the WYSIWYG toolbar gives you all the same tools as with all Kaltura media. You can upload or create content from within the content item with the *Add New* button or search and select from *My Media*.

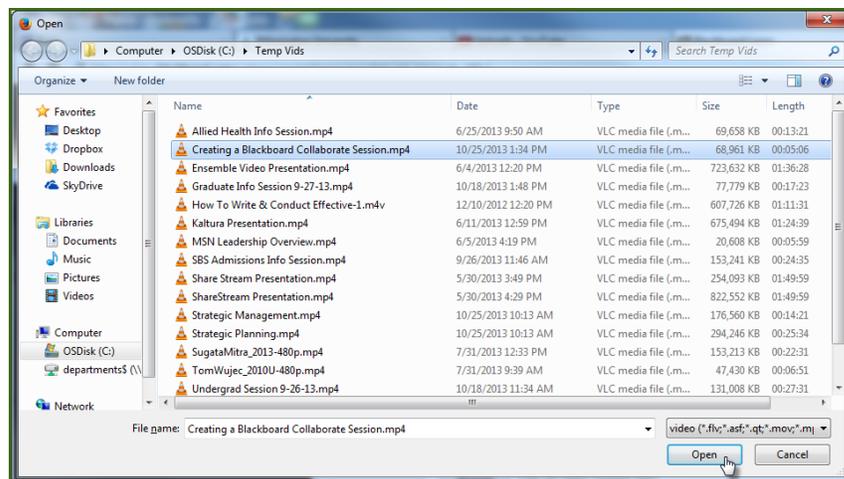
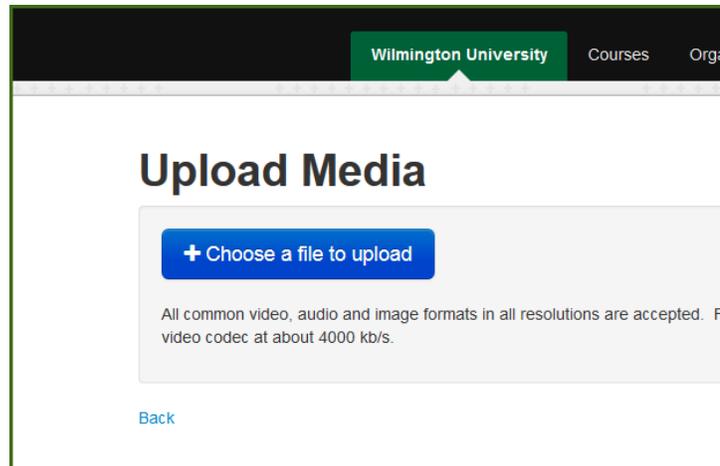


You can add media for an assignment, discussion board, blog, etc. anywhere that the WYSIWYG toolbar appears, or you can also add it through the *My Media* module on the Blackboard landing page. Adding any media in any Blackboard area will also add it to your *My Media* list.

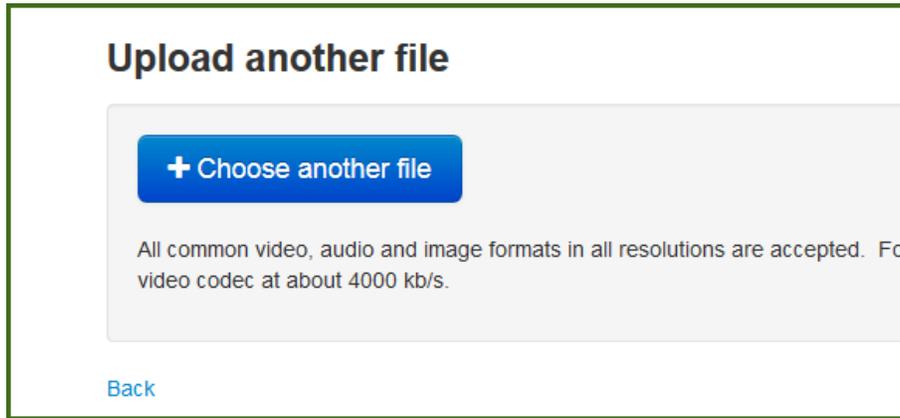


Clicking the *Add New* button allows you upload a file or record new media using CaptureSpace.

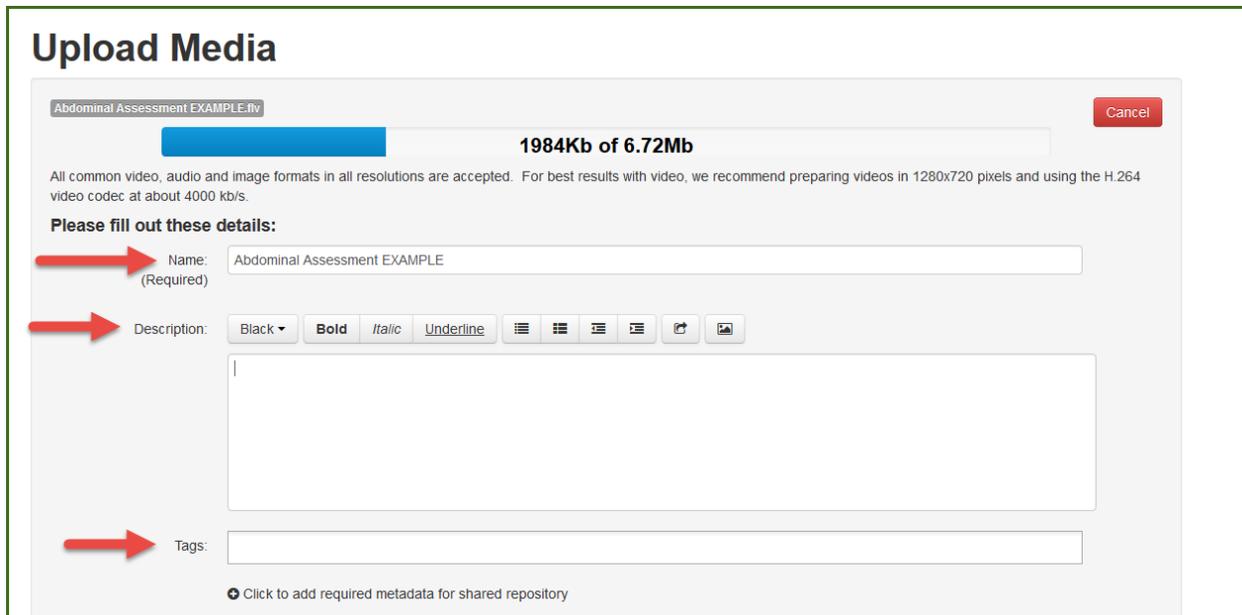
To upload a video file, click *Media Upload* and browse to the file you want to upload.



You can keep adding files to upload by scrolling down and pressing the *Choose another file* button.



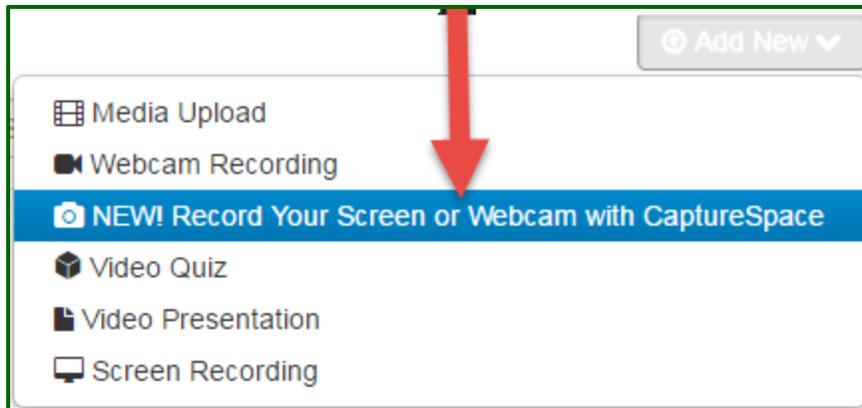
Kaltura will upload the file then add it to the content area you're in and also to your *My Media* list. You will then have the opportunity to change the title, add tags and other metadata, and more even while the video is uploading and processing.



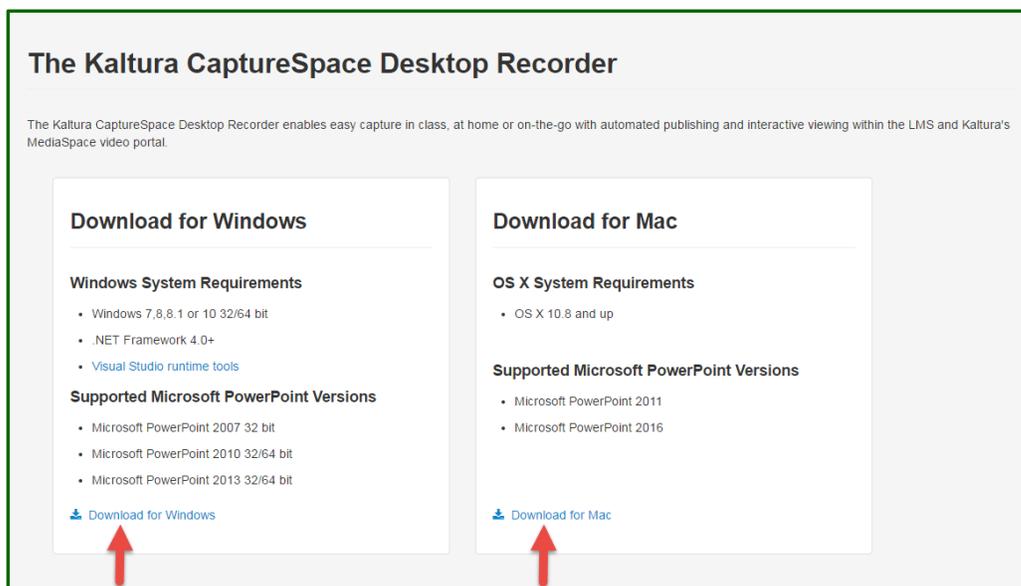
Adding accurate tags and descriptions is important because those are fields you can search later when you're looking for a specific video.

All the videos in you *My Media* repository will always be available to you to insert as a course item later.

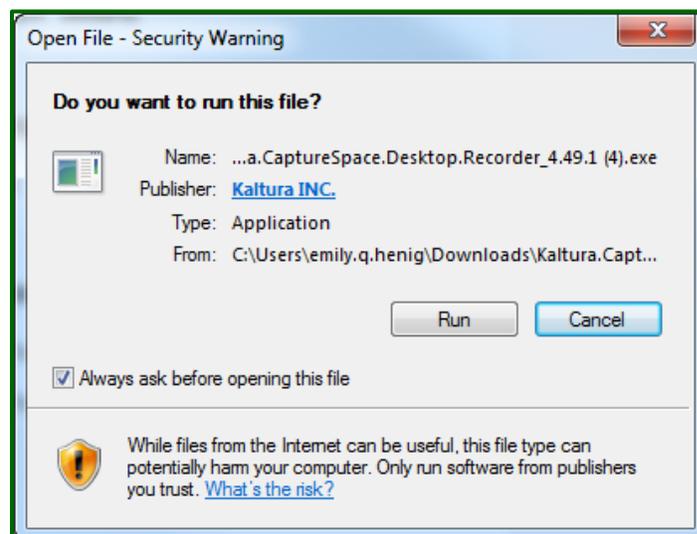
Along with uploading video files to your media gallery you can also record screencasts or record from your webcam anywhere the *Add New* button appears.

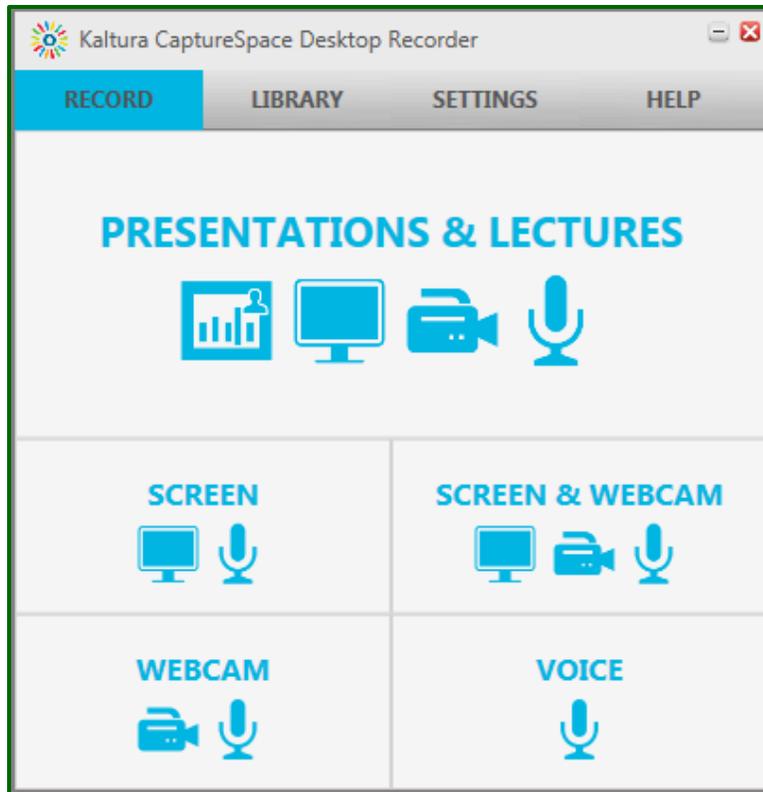


If you have never used CaptureSpace before, you will need to download the recorder. You will be brought to a download page and you will need to choose the appropriate download for your system.



When you get a pop-up choose "Run"





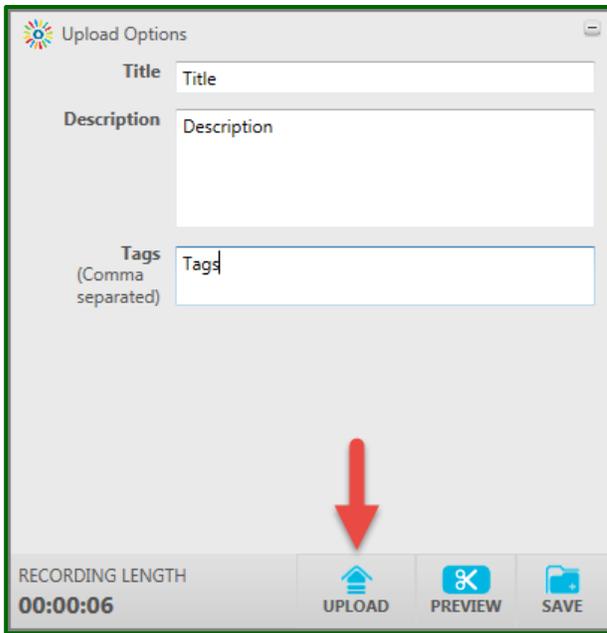
Once downloaded, the recorder will launch.

You have the option to record just your voice, record using a webcam, create a Screen capture, use both your screen and your webcam, or to record a presentation by importing a PowerPoint.

Choose whichever of these options you want to use.

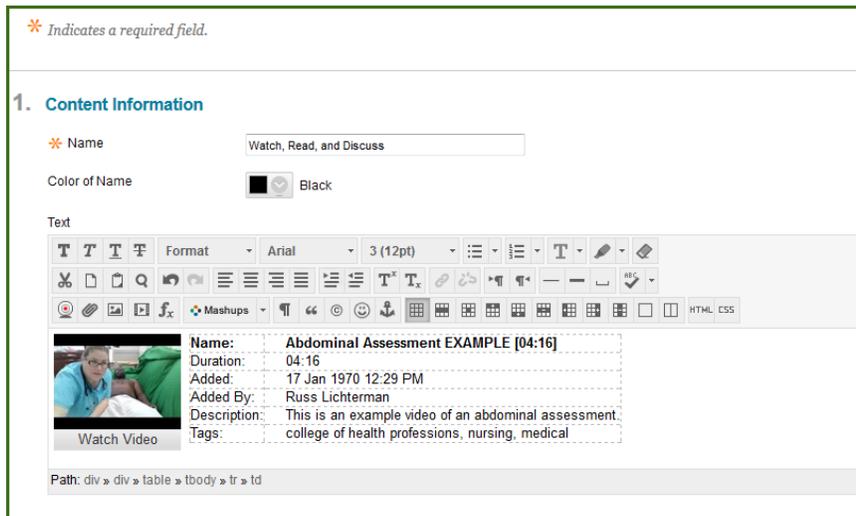


Check to make sure the correct video and audio devices are selected, import a PPT if you are using the presentations tool, and when you are ready, click “Record”

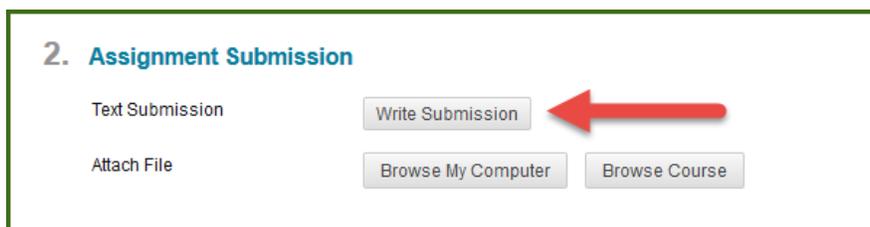


When you're finished you will follow the same steps as with other videos to add a title and metadata tags, click upload, and the video will be added to your *My Media* repository.

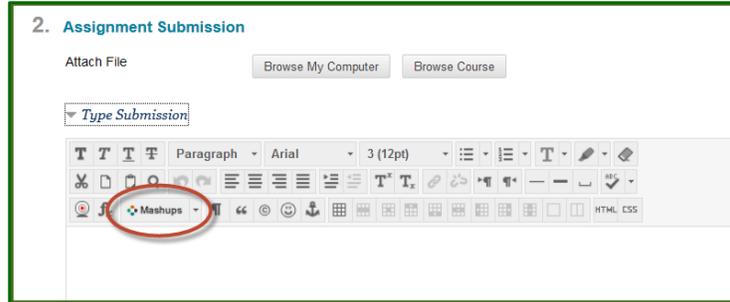
When you submit the content using the Mashup button on the toolbar, you'll see your video represented in the text box, like this example. You can add additional text, links, images, etc. around the video if needed.



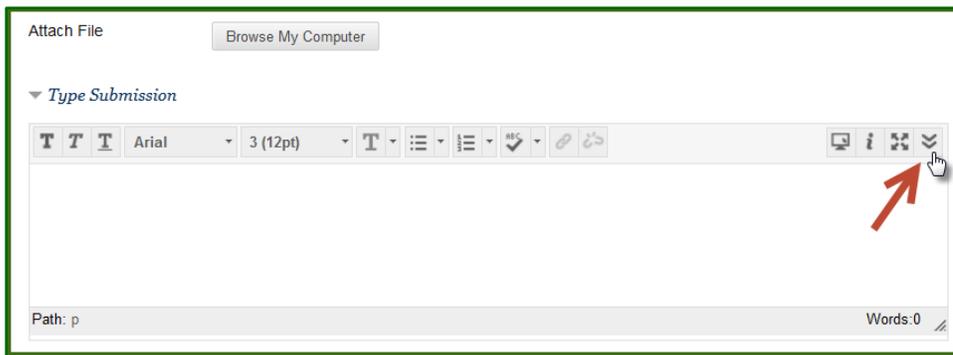
You can also submit a video through Kaltura through an assignment link, such as when you submit a paper to the instructor. When you click on an assignment link, you will see a button labeled *Write Submission*.



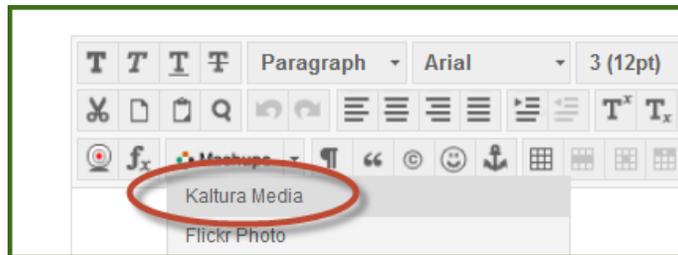
Clicking on that button will reveal the Blackboard WYSIWYG toolbar (the same as in discussion boards, blogs, and journals.) The *Mashups* button is in the third row on the toolbar, just as with other content areas.



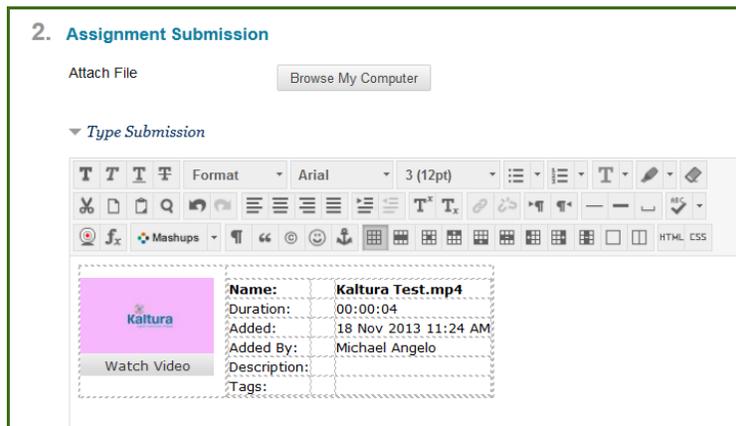
However, the toolbar might appear to the student as a single row of buttons, with the other rows hidden. You will need to press the double-down arrow to the right to reveal all the buttons.



When you press the *Mashups* button you will be able to add Kaltura Media to the assignment right from the *My Media Library* or create or upload new media.



A thumbnail will appear in the assignment, and they will be able to add other text or information for the instructor, if needed. Press the submit button at the bottom and the assignment will be sent to the instructor just as with an attached written paper, PowerPoint, etc.



The instructor will see the video embedded right into the assignment for easy grading and feedback, just as if you had submitted a document or PowerPoint.