

Wilmington University New Employee Internet Scavenger Hunt

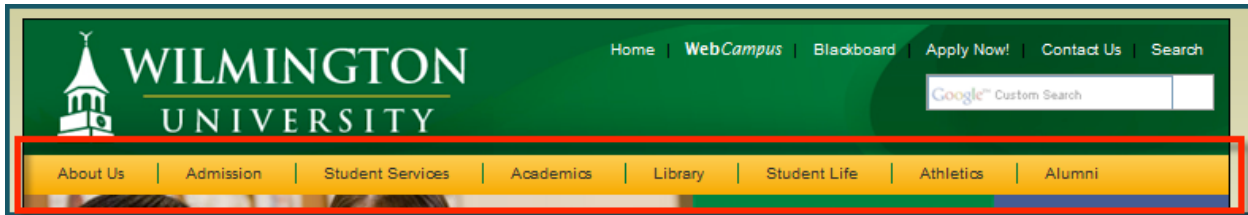
The HR Department provides new hires with a fun, interactive Internet scavenger hunt. You will learn a bit about Wilmington University as you answer the questions below. Upon completing our scavenger hunt quiz located in Blackboard's Employee Technology Training site, you will then be awarded a welcome gift from the Human Resources Department.

Directions:

- Please navigate the Wilmington University web site <http://www.wilmu.edu/> and answer the 25 question quiz below.
- Give it a try! Learn a bit about Wilmington University... the BEST place to work in Delaware.
- Upon completing the quiz, return the completed scavenger hunt to the Human Resources Department for your special gift.

Scavenger Hunt Questions

1. Can you type in a word and perform a **Custom Search** to find web content on the Homepage?
 - A. Yes
 - B. No
2. Mouse over the gold channel bar on the Homepage, **what channel would you use to find information about our Hours of Operation?**



3. Find the **University Calendar** by clicking on the Faculty and Staff link. It is an Active Data Calendar. If you mouse over an item in the calendar what happens?

4. Wilmington University buildings are located in a geographic area of how many states?
5. How many University locations are in Delaware?
6. How many University locations in New Jersey?
7. How many University locations in Maryland?
8. Where is the Employee Handbook located? The link for the employee handbook can be found under _____ link?
 - A. Human Resources
 - B. Technology Services
 - C. Public Safety
9. Looking at the **Human Resources Mission Statement**, (found in the Human Resources web page) fill in the blank in the following sentence: The Wilmington University Human Resources Department is committed to recruiting, hiring and retaining the highest qualified individuals to meet _____.
 - A. the principles of equal employment opportunity.
 - B. the educational goals of our diverse student population.
 - C. healthy lifestyle choices.
 - D. confidentiality, integrity, respecting individuals, promoting teamwork and focusing on innovation and the future.
10. University Safety is important, **what is the phone number for the Security at the New Castle Campus**? (*Hint* Take a look at the Faculty & Staff page and select the Public Safety link.)
11. Locate the **Faculty and Staff** link on the Home Page; click on the **Human Resources** link. What is the Positive Mojo Award?
12. Who was the Positive Mojo Award winner for March 2011?

13. On the Human Resources web page, there are current Events listed and also an area for HR News. **Clicking on a link under HR News takes you to what?**
14. What year did the institution officially become Wilmington University? (*Hint* About Us/Wilmington University at a Glance.)
15. What building at the New Castle campus is famous for the clock tower? Take the NCC tour and find out!! (*Hint* Admissions/Campus Tour/New! Take a Virtual Tour) <http://www.wilmu.edu/tour/index.aspx>
16. If a person needed to search at the **Cecil** campus an Academic Program using the Academics channel and choosing Degree Program, how many undergraduate programs would they find? _____
17. What library location holds Sunday hours?

18. Click on the **Employee Resources** gold button on the HR web page, under Employee Resources what form would you complete and send to HR to change your address?

19. What is the name of Wilmington University’s school mascot?



20. From the Faculty & Staff web page, locate the Faculty & Staff directory, type in the last name “Romano”, where does **Nicole** Romano work?

21. Wilmington University offers technology services for Staff & Faculty. You can find a landing page for information about Blackboard, Web campus, E-mail, AV Classroom Technology, Multimedia Services, Technology Training, System Status, Off Campus VPN Access and Purchasing of Computers and Software. On the landing page, <http://www.wilmu.edu/techres/services/index.aspx> What group deals with service requests?
22. On the Technology Services page, click on the Systems Status icon. What does the red/yellow/green light represent?
23. You can check your email using webmail. You can click the icon represented by the globe, found on the following URL, <http://www.wilmu.edu/email/faculty/index.aspx> What is the correct **username** format to login to check your webmail?
24. Check out the Technology Purchasing Program web page. <https://www.wilmu.edu/techres/purchase.aspx> Your affiliation with the University enables you to purchase computer hardware, software and accessories for personal use at an educational discount.
25. Sometimes staff needs to connect to Wilmington University resources while traveling or might need to connect to Intranet resources while at home. <http://wilmu.edu/techres/services/index.aspx> You can connect to these resources using a VPN (Virtual Private Network) access. Please select the correct icon that provides information about VPN access.

