



Office of the Registrar
320 DuPont Highway
New Castle DE 19720
(302) 356-6930/Fax (302) 328-8907
registrar@wilmu.edu - www.wilmu.edu

Request to Restrict Directory Information

Wilmington University may provide Directory Information in accordance with the provisions of the Family Education Rights and Privacy Act (FERPA). Directory Information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated Directed Information at Wilmington University includes the information listed below.

Students may withhold Directory Information by notifying the Registrar in writing, using this form.

Please consider very carefully the consequences of any decision by you to withhold any category of “Directory Information”. Some of the effects of your decision to request confidential status for this information will be that friends or relatives trying to reach you will not be able to do so through the University; and information that you are a student here will be suppressed, so that if a loan company, prospective employer, or another educational institution inquires about you, they will be informed that we have no record of you attending the University.

Please check the appropriate boxes and affix your signature below to indicate that the University has your permission to not disclose the following Directory Information.

- all directory information**
- name
- local address
- telephone number
- e-mail address
- date and place of birth
- photograph
- participation in officially recognized activities and sports
- height and weight of members of athletic teams
- dates of attendance, including full and part-time status
- dates of graduation, including the listing of such information in the commencement program
- major and minor fields of study
- honors, degrees and awards received
- previously attended educational agencies or institutions
- class (freshman, sophomore, etc.)

Wilmington University assumes no liability as a result of honoring your instruction that the above information be withheld.

Student Name

Date

Student Signature

Date

Note: Request for non-disclosure will be honored by the University for no more than one academic year. Re-authorization to withhold Directory Information must be filed annually in the Office of the Registrar.